

Date and Time: *Monday 17th October 2011 (Time: 10:00-16:30)*

Minutes: Confirmed

Guideline Development Group Meeting IV Fluid Therapy Management meeting 2

Place: *Boardroom, National Clinical Guideline Centre, Great Portland Street, London*

Present: Mike Stroud (Chair)
 Reem Al-Jayyousi
 Joanna Ashe
 Caroline Blaine (present for item 4)
 Sara Buckner
 Lee-Yee Chong
 Paul Cook
 Sarah Dunsdon
 Susan Latchem
 Jen Layden
 Richard Leach
 Andrew Lewington (Expert advisor)
 Lilian Li
 Dileep Lobo
 Tom McLoughlin-Yip
 Patrick Nee
 Fleur North
 Smita Padhi
 Katie Scales
 Carlos Sharpin (present for item 4)
 Rebecca Sherratt
 Neil Soni

Apologies: Ian Bullock
 Michael Mythen
 Dave Wonderling

Not present: Mark Tomlin

Observers:

Varo Kirthi	Clinical Fellow, RCP London	
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Notes

1. The Chair welcomed the group to the second meeting of this GDG and round the table introductions were given. Apologies were received from Monty Mythen and Ian Bullock. The Chair asked all GDG members to declare any relevant conflicts of interest. All declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline. No other previously declared interests were deemed to require any action.
2. The Chair introduced the NCGC Research Fellows, Sara Buckner and Smita Padhi, who presented on the clinical effectiveness of clinical algorithms for the assessment,

Notes

monitoring and re-evaluation of IV fluids, and took questions from the group. The GDG discussed the issues presented in relation to this guideline. The Chair thanked SB and SP for their presentation.

3. The Chair introduced the Health Economist from NCGC Lilian Li, who presented on prioritising areas of the guideline for cost-effectiveness analysis. The GDG discussed the issues presented. The Chair thanked LL for her presentation.
4. The Chair introduced the Guideline Lead from NCGC, Sue Latchem, who presented on setting clinical questions and undertaking sub-group work to identify the key clinical issues for this guideline. The GDG undertook sub-group and full group work on setting clinical questions. The Chair thanked the GDG and technical team for their work.
5. The Chair introduced the Senior Information Scientist from NCGC, Joanna Ashe, who discussed on the importance of identifying key search terms and key papers. The GDG discussed the issues presented. The Chair thanked JA for her contribution.
6. The Chair introduced the Senior Project Manager for NCGC, Jen Layden, who discussed the next steps.
7. No other business was discussed.
8. The Chair closed the meeting and thanked everyone for attending.

Date, time and venue of the next meeting

Thursday 15th December 2011, 10am-4.30pm at National Clinical Guideline Centre, 5th Floor, Great Portland Street, London W1W 5QZ.