

**National Collaborating Centre for
Women's and Children's Health**

Confirmed Minutes

**5th Care of Pregnant Women with Complex Social Factors Guideline Development Group (GDG) Meeting.
Wednesday 8th July 2009 at the RCOG.**

Present:	Rhona Hughes (RH)	Lead Obstetrician, Royal Infirmary, Edinburgh. (Chair)
	Daghni Rajasingam (DR)	Consultant Obstetrician
	Poonam Jain (PJ)	Patient / Carer Representative
	Sarah Fishburn (SF)	Patient / Carer Representative
	Jan Cubison (JC)	Social Worker
	Melissa Kate Whitworth (MKW)	Consultant Obstetrician
	Helen Adams (HA)	Health Visitor
	Faye Macrory (FM)	Consultant Midwife
	Mary Sainsbury (MS)	Practice Development Manager, Social Care Institute for Excellence (SCIE)
	Dilys Noble (DN)	General Practitioner
	Yana Richens (YR)	Consultant Midwife/ Public Health
	Helen Kelly (HK)	Commissioning Manager
	Donna Kinnair (DK) (until item 5)	Commissioning Manager
	Jan Palmer (JP)	Consultant Nurse Substance Misuse
NCC-WCH:	Roz Ullman (RU)	Senior Research Fellow, NCC-WCH
	Martin Whittle (MW)	Clinical Co-director, Women's Health, NCC-WCH
	Katherine Cullen (KC)	Health Economist, NCC-WCH
	Rupert Franklin (RF)	Project Manager, NCC-WCH
	Maryam Gholitabar (MG)	Research Assistant, NCC-WCH
	Anwar Jilani (AJ)	Research Assistant, NCC-WCH
Apologies:		
	Eva Perales (EP)	Patient / Carer Representative
	Caroline Keir (CK)	National Institute for Health and Clinical Excellence (NICE) Guidelines Commissioning Manager

1. Welcome, Apologies, Introductions, Aims, Matters Arising, Minutes and Declarations of Interests

RH welcomed the group to the meeting. DK, HK, MG and AJ were introduced to the group. Apologies were received from those listed above. The group confirmed the minutes of the last meeting as a true and accurate account.

Declarations of Interest: SF informed the group that she has taken up a paid role driving a baby café bus which provides breast-feeding support. It was agreed that this did not warrant her exclusion from any discussion. It was agreed that no interests declared previously warranted exclusion of any GDG members from discussions of evidence or formulation of recommendations. Declarations are kept on record at the NCC-WCH and will be published in the full guideline.

2. Reviews of evidence & 3. Discussion of evidence

RU and KC presented the evidence reviews for questions 1a and 1b. The group discussed and evaluated the evidence.

Break

Reviews of evidence and discussion of evidence (continued)

Following the break, RU presented the evidence reviews for questions 2, 3 and 4. The group discussed and evaluated the evidence.

Lunch

4. Health Economics

KC presented the cost effectiveness for a number of different models of service for substance misusing women, based on details of services provided by GDG members. The group discussed the results of this analysis

Break (DK left at this time)

5. Barriers consensus voting

The group reviewed the different issues which had been identified by the evidence as creating barriers to care. The group voted on which of those topics they considered to have the biggest impact.

6. Writing recommendations

Following the discussions on the different topics throughout the day, the group drafted recommendations for the substance misusing population.

7. Any Other Business:

There was no other business. RH thanked the group for attending and closed the meeting.

Close

Signed:.....Date:.....
Professor Martin Whittle, Clinical Co-director, NCC-WCH

Signed.....Date.....
Rhona Hughes, GDG Chair for Care of Pregnant Women with Complex Social Problems.