

**Date and Time:** *Tuesday 7<sup>th</sup> September 2010 (Time: 10:00-16:00)*

**Minutes:** Confirmed

**Guideline Development Group Meeting    Lower limb peripheral arterial disease  
Meeting 1**

**Place:** *Henry Cohen Room, Royal College of Physicians  
11 St. Andrews Place  
London, NW1 4LE*

**Present:** Jonathan Michaels (Chair) (JM)  
Barry Atwood (BA)  
Andrew Beech (AB)  
Sarah Bermingham (SB)  
Andrew Bradbury (ABr)  
Jill Cobb (JC)  
Duncan Ettles (DE)  
Martin Fox (MF)  
Michael Flynn (MFI)  
Bernard Higgins (BH)  
Taryn Krause (TK)  
Ammy Lam (AL)  
Barbara Meredith (BM)  
Jill Parnham (JP)  
Cliff Shearman (CS)  
Katrina Sparrow (KS)  
Claire Turner (CT)  
Hazel Trender (HT)  
Raman Uberoi (RU)

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**Notes**

1. JM welcomed the group to the first meeting of this GDG. Apologies were received from Jude Mahadanaarachchi and Peter Maufe. The Chair asked all GDG members to declare any relevant conflicts of interest. All declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline.
2. The following presentations were delivered to the GDG to introduce the attendees to the role of the GDG, the National Clinical Guideline Centre, the National Institute for Health and Clinical Excellence and its Patient/Carer Programme as well as provide an overview of the guideline development process. The GDG were also introduced to the Scope of the Guideline, and how Health Economics, Information Science and Research Methods will be used throughout the development of the guideline.

Presentation 1	GDG introduction
Presentation 2	Working with NICE
Presentation 3	Introduction to the NCGC and the Guideline Development Process
Presentation 4	NICE – Patient and carer involvement in the guideline process
Presentation 5	Role of the Information Scientist in Guideline Development

## **Notes**

Presentation 6     Introduction to Systematic Reviewing  
Presentation 7     Introduction to Health Economics

3.    The GDG discussed the key clinical questions and the results of the survey on the subject, conducted prior to the meeting. Revisions to the clinical questions were agreed.
4.    The Chair closed the meeting and thanked everyone for their presentations and for attending.

## **Date, time and venue of the next meeting**

Tuesday 12<sup>th</sup> October 2010 at National Clinical Guideline Centre, 5<sup>th</sup> Floor, Great Portland Street, London W1W 5QZ.