

**NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)****Neutropenic Sepsis****Fourth Guidance Development Group (GDG) meeting**Tuesday 29<sup>th</sup> & Wednesday 30<sup>th</sup> March 2011Board Room, NCC-C, 2<sup>nd</sup> Floor, Park House, Greyfriars Road Cardiff**GROUP MEMBERSHIP & ACTION LIST**

<b>GDG Members</b>	
Prof Barry Hancock (BH)	Dr Bob Phillips (BP)
Dr Peter Jenkins (PJ)	Dr Anne Davidson (AD)
Dr Barbara Crosse (BC)	Dr Nicola Perry (NP)
Ms Wendy King (WK)	Ms Anne Higgins (AH)
Ms Jeanette Hawkins (JH) until 12.00	Ms Miranda Holmes (MH)
Ms Catherine Oakley (CO)	Prof Rosemary Barnes (RB)
Ms Janie Thomas (JT)	Ms Rachel Drew (RD)
Dr Helen Clayson (HC) Day 1	Dr Anton Kruger (AK)
<b>NCC-C and affiliated staff</b>	
Dr Andrew Champion (AC)	Dr Karen Francis (KF) Day 1
Lianne Gwillim (LG)	Angela Bennett (AB)
Nathan Bromham (NB)	Sabine Berendse (SB)
Lily Huajie Jin (LHJ)	Mia Schmidt-Hansen (MSH) Day 2
<b>NICE staff</b>	
Claire Turner (CT) Day 1 only	
<b>Apologies</b>	
Timothy Simmons (TS)	Dr Mark Holland (MHo)
Dr Helen Clayson (HC) Day 2	Dr Paul Wallman (PW)
Ms Jeanette Hawkins (JH)	Claire Turner (CT) Day 2
Dr John Graham (JG)	

**REPORT OF DISCUSSIONS AT THE MEETING****1 Introductions**

BH welcomed everyone to the 4<sup>th</sup> meeting of the Neutropenic Sepsis GDG. Apologies for absence were received from Paul Wallman, Mark Holland and John Graham for day 1 & 2, and Helen Clayson and Claire Turner both will not be attending day 2.

**2 Declarations of interest**

No new interests were declared at the meeting.

**3 Discussion**

The minutes were agreed as a true and accurate record of the 3<sup>rd</sup> meeting.

A presentation was made the group on the progress of the health economics topics and the draft decision tree was presented to the group.

The GDG reviewed the draft recommendations for topic D1 & E5.

The clinical evidence for topic E1, D2, B & J was presented to the GDG along with the draft recommendations. The GDG discussed the evidence and agreed the changes to the draft

recommendations.

A presentation was made to the GDG on “understanding diagnostic studies”

The GDG discussed and agreed the review protocols for topics A, E4 and H.

#### **4 Close of the meeting**

BH thanked the GDG for their input to the meeting, reminded them that the next meeting is on 26<sup>th</sup> May in the **Bollin Room, NICE Offices Manchester** and closed the meeting.