## National Collaborating Centre for Women's and Children's Health

# Unconfirmed NICE minutes 6<sup>th</sup> When to Suspect Child Maltreatment Guideline Development Group Meeting Tuesday 22<sup>nd</sup> January 2008, at the RCOG

Jane Appleton (JA)   Nurse			
Tricia Brennan (TB) Susan Dunstall (SD) Patient/Carer representative Danya Glaser (DG) GDG leader & psychiatrist Andrea Goddard (AG) Hospital Paediatrician Kathryn Gutteridge (KG)(until second break) Christine Habgood (CH) Chris Hobbs (CH)(for items 1-9) Elizabeth Hughes (EH) Anne Livesey (AL) Community Paediatrician Rosemary Neary (RN)(for items 1-9) Annmarie Reeves (AR) Peter Saunders (PS)(until second break) Anubha Sinha (AS)  Recutive Director, NCC-WCH Technical team  Rupert Franklin (RF) Work Programme Coordinator, NCC-	Present:		
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(PS)(until second break) Anubha Sinha (AS)  NCC-WCH Technical team  Rupert Franklin (RF)  Work Programme Coordinator, NCC-			Social Worker
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Rupert Franklin (RF) Work Programme Coordinator, NCC-	Technical	Martin Dougherty	Executive Director, NCC-WCH
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Alison Kemp (AKe) Clinical Advisor, NCC-WCH		Alison Kemp (AKe)	Clinical Advisor, NCC-WCH
Angela Kraut (AKr) Research Assistant, NCC-WCH		Angela Kraut (AKr)	Research Assistant, NCC-WCH
Julia Saperia (JS) Research Fellow, NCC-WCH	_	Julia Saperia (JS)	Research Fellow, NCC-WCH
	In attendance:		
NICE staff Caroline Kier (CK) Commissioning Manager, NICE	NICE staff	Caroline Kier (CK)	Commissioning Manager, NICE
Apologies:	Apologies:		
Eva Gautam-Aitken Project Manager, NCC-WCH (EGA)	<u></u>		Project Manager, NCC-WCH
Paul Jacklin (PJ) Senior Health Economist, NCC-WCH		Paul Jacklin (PJ)	Senior Health Economist, NCC-WCH
Monica Lakhanpaul (ML) Clinical Co-director for Children's Health, NCC-WCH			
David Lucey (DL) Psychologist		David Lucey (DL)	
David Vickers (DV) Community Paediatrician			Community Paediatrician
Danielle Worster (DW) Information Specialist, NCC-WCH		Danielle Worster (DW)	Information Specialist, NCC-WCH

### 1. Welcome, introductions, apologies, minutes (Papers 1a & 1b), housekeeping, declarations of interest, appointing topic group leads

DG welcomed the group to the meeting. MD was introduced to the group. He is the Executive Director of the NCC-WCH. Apologies were received from ML, PJ, DL, EGA, DW and DV. DG declared a new interest: she is now on the RCPCH group which is rewriting the guideline on Fabricated or Induced Illness (FII). It was agreed that this declaration did not constitute a material conflict of interest with the development of this guideline. All other GDG members declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non specific interest that constituted a material conflict of interest with the development of this guideline. Declarations are kept on record at the NCC-WCH and will be published in the full guideline.

The minutes of the last meeting were confirmed as a true and accurate account pending amendments to be made following the meeting.

It was agreed to appoint topic group leads during the break

#### 2. Bruises (Paper 2)

AKr presented the evidence on bruises. DG thanked AKr for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation

**Break** (At this juncture, the group confirmed the topic group leads)

#### 3. Burns and scalds (Paper 3)

AKr presented the evidence on burns and scalds. DG thanked AKr for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation.

#### 4. Cold injuries (Paper 4a)

JS presented to the group and explained that there had not been any suitable evidence found on the topic. The group discussed the topic and agreed a recommendation based on GDG consensus.

#### Lunch

#### 5. Cuts and abrasions (Paper 4b)

JS presented to the group and explained that there had not been any suitable evidence found on the topic. The group discussed the topic and agreed a recommendation based on GDG consensus.

#### 6. Bites (Paper 4c)

JS presented to the group and explained that there had not been any suitable evidence found on the topic. The group discussed the topic and agreed a recommendation based on GDG consensus.

**Break** (PS and KG left at this juncture)

#### 7. Near-drowning (Paper 5)

AKr presented the evidence on near drowning. DG thanked AKr for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation.

#### 8. Dehydration (Paper 4d)

JS presented to the group and explained that there had not been any suitable evidence found on the topic. The group discussed the topic and agreed that it should not be included as a clinical feature in its own right. Instead it will be subsumed into another clinical feature. The group did not draft a recommendation for this feature.

#### 9. Oral injuries and oral hygiene (Paper 6)

JS presented the evidence on oral injuries and oral hygiene. DG thanked JS for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation.

#### **10. Visceral injuries (Paper 7 – tabled)** (CH left at this juncture)

JS presented the evidence on visceral injuries. DG thanked JS for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation.

#### 11. Any other business

CK gave her apologies for the next meeting.

DG thanked the group for their work and closed the meeting

#### Close

The next meeting will be held on Tuesday 26<sup>th</sup> February at the RCOG

Signed:	Date:
Danya Glaser, GDG chair	