

**Minutes:** Confirmed

**Pneumonia Guideline Development  
Group Meeting**

**Date and Time:** *25 June, 2013, 10.00 am to 4.00 pm*

**Place:** *National Clinical Guideline Centre, 5th floor 180 Great Portland Street, London, W1W 5QZ*

**Present:**

Attendee 1	Mark Woodhead (Chair) (A1)	(Present for notes 1 – 5)
Attendee 2	Sani Aliyu (A2)	(Present for notes 1 – 5)
Attendee 3	Jeremy Brown (A3)	(Present for notes 1 – 5)
Attendee 4	Sinan Eccles (A4)	(Present for notes 1 – 5)
Attendee 5	Ahmed Jaafar (A5)	(Present for notes 1 – 5)
Attendee 6	Wei Shen Lim (A6)	(Present for notes 1 – 5)
Attendee 7	Michael Moore (A7)	(Present for notes 1 – 5)
Attendee 8	Lesley Ann Roper (A8)	(Present for notes 1 – 5)
Attendee 9	Steven Searle (A9)	(Present for notes 1 – 5)
Attendee 10	John Watkins (A10)	(Present for notes 1 – 5)
Attendee 11	Corrine Whittingham (A11)	(Present for notes 1 – 5)

**In attendance:**

NCGC Staff		
NCGC attendee 1	Eleanor Samarasekera	(Present for notes 1 –5)
NCGC attendee	Chris Kiff	(Present for notes 1 –5)
NCGC attendee	Bernard Higgins	(Present for notes 1 – 4.1)
NCGC attendee	Celia Pincus	(Present for notes 1 –5)

**Observers:**

NCGC	Elisabetta Fenu	(Present for note 4.3)
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## Notes

1. A1 welcomed the group to the seventh meeting of this GDG. Apologies were received from Susan Orme and Sonia Greenwood. A1 asked all GDG members to declare any relevant conflicts of interest. A3 declared that he had received payment to speak to a group of GPs funded by an unrestricted educational grant from a group of 7 drug companies. A6 declared that he attended an evening meeting organised by a local Primary Care Respiratory Interest Group. A meal was provided by Allen & Hanbury.

No other personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline.

2. The minutes of the last meeting of this group were agreed as a true and accurate account of the meeting.
3. An update was then given to the GDG on progress since the last meeting.
4. The following presentations were made to the GDG
  - 4.1 Timing of antibiotics – clinical and economic data
  - 4.2 Microbiological tests - clinical and economic data
  - 4.3 Microbiological test health economic model structure

The GDG then discussed the issues presented in relation to this guideline.

## Date, time and venue of the next meeting

5. Tuesday 17 September, 10:00 – 16h00 at National Clinical Guideline Centre, 5th floor 180 Great Portland Street, London, W1W 5QZ.