

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)**Suspected Cancer****Fourteenth Guideline Development Group (GDG) meeting**

Tuesday 3 and Wednesday 4 June 2014

Board Room, NCC-C, Park House, Greyfriars Road, Cardiff

GROUP MEMBERSHIP & ACTION LIST

GDG Members	
Dr Steve Hajioff (SHa)	Dr Lindsay Smith (LS)
Professor Willie Hamilton (WH)	Dr Stuart Williams (SW)
Dr Euan Paterson (EP)	Dr Yoryos Lyratzopoulos (YL) (Day 2)
Dr Jeanne Fay (JF)	Mr David Martin (DM)
Mrs Nicki Doherty (ND)	Dr Richard Osborne (RO)
Mrs Susan Hay (SH) (Day 1)	Dr Karen Sennett (KS) (Day 2)
Dr Liliana Risi (LR)	
NCC-C staff	
Angela Bennett (AB)	Katrina Asquith-Coe (KAC)
Dr Andrew Champion (AC) (Day 1)	Dr Mia Schmidt-Hansen (MSH)
Victoria Kelly (VK)	Mathew Prettyjohns (MP) (Day 2)
NICE staff	
Katie Perryman-Ford (KPF)	Mr Stephen Brookfield (SBr)
Apologies	
Mrs Susan Hay (SH) (Day 2)	Dr Joan Meakins (JM)
Dr Yoryos Lyratzopoulos (YL) (Day 1)	Dr Karen Sennett (KS) (Day 1)

REPORT OF DISCUSSIONS AT THE MEETING**1 Welcome and apologies**

SHa welcomed everyone to the 14th meeting of the Suspected Cancer GDG.

Apologies for absence were received from Joan Meakins, Yoryos Lyratzopolous (Day 1), Karen Sennett (Day 1) and Susan Hay (Day 2).

2 Declarations of interest

The following declarations of interest were noted:

- .1 SHa informed that he has recently become the Medical Director for Totally PLC (provider of shared decision making tools and health coaching in Europe). This was categorised as personal pecuniary specific meaning that SHa will need to withdraw from discussion of any topics which include shared decision tools..
- .2 SH informed that she has been appointed Chairman of the Neuroblastoma Society. This was classed as personal non-pecuniary specific meaning that SH can participate in discussion on all topics as Neuroblastoma has already been discussed and recommendations agreed, also not funded by the healthcare industry.
- .3 DM declared that as member of a steering group for research projects for HERG (research group based in Oxford University), he has been asked to give a presentation on '*Engagement and inclusivity in researching patients' experiences*' at a symposium. This was categorised as personal pecuniary non-specific meaning that DM can participate in discussion on all guideline topics as this is not the focus of the guideline.
- .4 WH informed that the DoH have invited WH to be a member of an evaluation team for the reconfiguration of delivery of cancer diagnostic services; for which WH has been named as a

grant holder, worth £200,000. This was categorised as non-personal pecuniary specific meaning that WH can participate in discussion on all guideline topics as not funded by the healthcare industry.

The GDG were reminded that if they take on any new interests, these must be declared to the NCC-C as soon as they happen so that the necessary action can be taken.

3 Minutes of the last GDG meeting on 22 & 23 April 2014

The minutes of the last meeting were agreed as a true and accurate record of the meeting.

4 Discussion

The final results of the health economic analysis for the economic priority topic was presented.

The clinical evidence for colorectal cancer was presented to the GDG. The GDG discussed the evidence and drafted recommendations.

The GDG discussed symptoms of concern or children's cancers and drafted recommendations.

The clinical evidence for patient information was presented to the GDG. The GDG discussed the evidence and drafted recommendations.

The clinical evidence for safety netting was presented to the GDG. The GDG discussed the evidence and drafted recommendations.

The GDG discussed the LETR statement for brain and CNS cancer.

A presentation was given on the cost impact of the guideline.

The GDG reviewed clinical evidence and draft recommendation to ensure consistency for BCC, colorectal cancer, bladder cancer, leukaemia and lung cancer.

The GDG reviewed draft recommendations edited by NICE to ensure their meaning had not changed: pancreas, liver, stomach, oesophagus, gall bladder, small intestine, colorectal, anal, breast and endometrial.

5 Close of meeting

SHa thanked members for their input to the meeting, reminded them that the next meeting would be on Wednesday 16 July and Thursday 17 July 2014 at NCC-C, Cardiff.