

Bipolar Disorder (Update) Guideline Development Group Meeting

Date and Time: 12 October 2012, 10.30am – 4pm

Minutes: Confirmed

Place: The Royal College of Psychiatrists'
4th Floor Standon House
21 Mansell Street
London
E1 8AA

Present: **GDG members**
Richard Morriss (Chair) (RM)
Tim Kendall (Facilitator) (TK)
Richard Byng (RB)
Andrea Cipriani (AC)
Korin Garcia-Niño (KGN)
Kate Hughes (KH)
Anthony James (AJ)
Carnice John (CJ)
Steven Jones (SJ)
Thomas Meyer (TM)
Carol Paton (CP)
Matthias Schwannauer (MS)
Donna Swinden (DS)
Faye Wilson (FW)

Experts
John Geddes (JG)

In attendance:
NCCMH Staff: Evan Mayo-Wilson (EMW)
Ruth Braidwood (RB)
Ifigeneia Mavranezouli (IM)
Katherine Leggett (KL)
Sarah Stockton (SS)

NICE staff: Caroline Keir (CK)
Emma Chambers (EC)

Observers: None

Notes

1. RM welcomed the group and all members introduced themselves. Apologies were received from Robert Westhead and Tim McDougall.
2. All members declared their interests and submitted their declaration of interest forms.
3. The chair highlighted the aims of the day, which were for the group to understand the process for producing guidelines, the importance of health economics and to advise on the review questions.
4. TK gave a presentation introducing the work of the NCCMH and how it can support the development of this guideline.
5. CK, Guideline Commissioning Manager for NICE, gave a presentation outlining how this guideline fits within the overall work NICE do.
6. EMW, Senior Systematic Reviewer for NCCMH, gave a presentation introducing the group to systematic reviews and meta analysis.
7. EMW and TK gave a presentation regarding the scope and the review questions.
8. Sarah Stockton, Senior Information Scientist for NCCMH, gave a presentation on searching for studies and the sources that will be searched
9. Emma Chambers from Patient and Public Involvement, NICE, gave a presentation regarding the involvement of service users and carers in guideline development. She highlighted the importance of service user and carer members of the group to develop a relevant and well rounded guideline.
10. Ifigeneia Mavranouzouli, Health Economist for NCCMH, gave an overview of health economics.
11. KL outlined the travel and expenses policy and gave the GDG a brief introduction to the online Guideline Management System used by the NCCMH.
12. Next meeting: 10.30am-4pm, 12 December 2012.