

Early and Locally Advanced Breast Cancer (update) Committee meeting 4

Date: 19/01/17

Location: RCOG, London

Minutes: Final

Committee members present:		
Jane Barrett		(Present for notes 1 – 8)
Anne Armstrong		(Present for notes 1 – 8)
Carmel Gulliver-Clarke		(Present for notes 1 – 8)
Ramsey Cutress		(Present for notes 1 – 8)
Linda Pepper		(Present for notes 1 – 3)
Mia Rosenblatt		(Present for notes 1 – 8)
Lisa Whisker		(Present for notes 1 – 8)
Sairanne Wickers		(Present for notes 1 – 8)
Roger Hunt		(Present for notes 1 – 8)
Ursula Van Mann		(Present for notes 1 – 8)
William Teh		(Present for notes 1 – 3)
Peter Jenkins		(Present for notes 1 – 8)
Faye Coe		(Present for notes 1 – 8)
Imogen Locke		(Present for notes 1 – 8)
Marina Parton		(Present for notes 1 – 8)
Sadaf Haque		(Present for notes 1 – 8)

In attendance:		
Clifford Middleton	NICE Guideline Commissioning Manager	(Present for notes 3, 4 & 7)
Angela Bennett	NGA Guideline Lead	(Present for notes 1 – 8)
Matthew Prettyjohns	NGA Senior Health Economist	(Present for notes 1 – 8)
Nathan Bromham	NGA Senior Systematic Reviewer	(Present for notes 1 – 8)
Laura O'Shea	NGA Systematic Reviewer	(Present for notes 1 – 8)
Elise Hasler	NGA Information Specialist	(Present for notes 1 – 3)

Observers:

None	
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Apologies:

John Graham	NGA Clinical Advisor	(Absent for notes 1-8)
Lianne Gwillim	NGA project manager	(Absent for notes 1-8)
Ferruccio Pelone	NGA Assistant Systematic Reviewer	(Absent for notes 1-8)

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 4th meeting on Early and Locally Advanced Breast Cancer (update).

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting which included: signing off review protocols, reviewing the evidence and drafting recommendations for questions 4.2 and 8.2 and signing off the health economic plan

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Early and locally advanced breast cancer.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. No new interests were declared.

3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

4. Presentations

The Chair introduced Nathan Bromham, who gave a presentation on the evidence for question 4.2. Nathan took questions from the group. The Committee then discussed the issues presented in relation to this guideline.

Presentation of the evidence for question 8.2 was postponed until the 5th GC meeting.

5. Questions and discussion

The Committee discussed the draft review protocols for 3.1, 3.2, 6.1, 9.2, 10.1, 10.3, 10.4 & 10.5 and agreed the revised question, PICO, Health Economic priority, and sub-group members for these questions.

The committee discussed the health economic plan for the guideline and agreed to provide comments by 9am Monday 23rd January 2017.

6. Any other business

No service user or carer concerns were raised.

Date of next meeting: 15th March 2017

Location of next meeting: RCOG, London