

Challenging behaviour and learning disabilities Guideline Development Group Meeting

Date and Time: Thursday 25 July 2013, 10.30am – 4pm

Minutes: Confirmed

Place: The Royal College of Psychiatrists'
4th Floor Standon House
21 Mansell Street
London
E1 8AA

Present: **GDG members**
Glynis Murphy (GM)
Steve Pilling (SP)
David Allen (DA)
David Branford (DB)
Carole Buckley (CB)
Vivien Cooper (VC)
Jo Dwyer (JD)
Angela Hassiotis (AH)
Phil Howell (PH)
Simon Jones (SJ)
Richard Mills (RM)
David Newton (DN)
Steve Noone (SN)
Phil Perkins (PP)
Victoria Slonims (VS)

Experts

None

In attendance:

NCCMH Staff: Bronwyn Harrison (BH)
Katherine Leggett (KL)
Maryla Moulin (MM)
Eric Slade (ES)
Sarah Stockton (SS)

NICE staff Clare Ruiz (CK)

Observers: None

Notes

1. GM welcomed the group and all members introduced themselves. Apologies were received from Alick Bush, Parmi Dhenssa and Keith Wyncoll.
2. All members declared their interests and submitted their declaration of interest forms.
3. The chair highlighted the aims of the day, which were for the group to understand the process for producing guidelines, the importance of health economics and to advise on the clinical questions.
4. CR, Guideline Commissioning Manager for NICE, gave a presentation outlining how this guideline fits within the overall work NICE do.
5. SP gave a presentation introducing the work of the NCCMH and how it can support the development of this guideline.
6. SP gave a presentation on the scope, highlighting what will and will not be covered in the guideline.
7. Bronwyn Harrison, Systematic Reviewer for NCCMH, gave a presentation introducing the group to systematic reviews and meta analysis.
8. SP gave an overview of the draft review questions prepared by the NCCMH team.
9. Sarah Stockton, Senior Information Scientist for NCCMH, gave a presentation on searching for studies and the sources that will be searched
10. EW gave a presentation regarding the involvement of service users and carers in the guideline development. She highlighted the importance of service user and carer members of the group to develop a relevant and well rounded guideline.
11. KL outlined the travel and expenses policy and gave the GDG a brief introduction to the online Guideline Management System used by the NCCMH.
12. Next meeting: 10.30am-4pm, 17 September 2013.