

## Supporting Adult Carers Committee meeting

**Date:** 6<sup>th</sup> March 2018

**Location:** RCOG, 27 Sussex Pl, Marylebone, London NW1 4RG

**Minutes:** Confirmed

<b>Committee members present:</b>	
Phil Taverner (Chair)	Present for notes 1 – 8
Philippa Russell (Topic Advisor)	Present for notes 1 – 8
Dorinda Jack	Present for notes 1 – 8
Charlotte Argyle	Present for notes 1 – 8
Sue Jones	Present for notes 1 – 8
Mary Larkin	Present for notes 1 – 8
Jeanne Fay	Present for notes 1 – 8
Clare Rachwal	Present for notes 4 – 8
Celia Robinson	Present for notes 1 - 8
Claire Casarrotto	Present for notes 1 - 8
Jeanne Fay	Present for notes 1 - 8
Debbie Hustings	Present for notes 1 - 8
Karen Harrison Denning	Present for notes 1 - 8
Lena Walliman	Present for notes 1 - 8
Anna Ferguson Montague	Present for notes 1 - 8

<b>In attendance:</b>		
Justine Karpusheff	NICE Guideline Commissioning Manager	Present for notes 1 – 8
Bridget Warr	NGA Social care Advisor	Present for items 1-8
Victoria Rowlands	NGA Senior Project Manager	Present for notes 1 – 8
José Marcano-Belisaro	NGA Senior systematic reviewer	Present for notes 1 – 8
Ferruccio Pelone	NGA Systematic	Present for notes 1 – 8

	reviewer	
Linyun Fou	NGA Systematic Reviewer	Present for notes 1 – 8
Paul Jacklin	NGA Health Economist	Present for notes 1 – 4
Katharina Dworzynski	NGA Guideline lead	Present for items 1 - 4
Hilary Eadon	NGA Guideline lead	Present for items 1 – 4

**Apologies:**

Vanessa Nunes	NGA Guideline lead
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**1. Welcome and objectives for the meeting**

The Chair welcomed the Committee members and attendees to the Carers: Provision of support for adult carer’s guideline committee.

The Chair informed the Committee that apologies had been received. These are noted above.

Declarations of Interest:

Name	Job title, organisation	Declaration of interest	Type of interest	Decision taken
Lena Walliman	Bank Community Nurse, Sirona Health (NHS); Head of Complex Care, EnViva Complex Care	Co-Founder & Clinical Director of private healthcare provider	Personal, non-financial, non-specific	

The minutes of the previous meeting were confirmed.

**2. Expenses deadline for end of financial year**

Vicky Rowlands took the committee through the expenses deadline presentation for the end of the financial year.

**3. Review Question 5: What skills and educational-based interventions are effective, cost effective, and acceptable to carers for training them to provide practical support to the person receiving care?**

FP presented on the Qualitative evidence for this review question.

**4. Review Question 5: What skills and educational-based interventions are effective, cost effective, and acceptable to carers for training them to provide practical support to the person receiving care?**

- Quantitative evidence review results (preliminary results)
- Questions
- Revisions to protocol

LF presented on the preliminary quantitative results for question 5 and took questions from the committee. The Committee returned to the Committee to make revisions to the protocol.

#### **5. Drafting recommendations**

The Committee did not draft recommendations on this area but were able to produce areas for which the recommendations will be made based on the Qualitative evidence and the preliminary Quantitative results. This will need to be returned to when the Committee sees the rest of the Quantitative evidence.

#### **6. Rationale and Impact**

VR showed the committee an Example of the Rationale and impact section that the Committee will complete when the recommendations areas for this topic are returned to.

#### **7. Health Economic plan**

Paul Jacklin took the committee over the draft Health Economic plan and asked the committee some further questions on the categorisation for prioritisation.

#### **8. AOB & Close**

The Chair Closed the meeting

**Date of next meeting:** 24/04/2018

**Location of next meeting:** RCOG