

Supporting Adult Carers Committee meeting 6

Date: 24th April 2018

Location: RCOG, 27 Sussex Pl, Marylebone, London NW1 4RG

Minutes: Confirmed

Committee members present:	
Phil Taverner (Chair)	Present for notes 1 – 7
Philippa Russell (Topic Advisor)	Present for notes 1 – 6
Sue Jones	Present for notes 1 – 7
Mary Larkin	Present for notes 1 – 7
Jeanne Fay	Present for notes 1 – 7
Clare Rachwal	Present for notes 1 – 7
Celia Robinson	Present for notes 1 – 7
Claire Casarrotto	Present for notes 1 – 7
Jeanne Fay	Present for notes 1 – 7
Debbie Hustings	Present for notes 1 – 7
Karen Harrison Dening	Present for notes 1 – 7
Anna Ferguson Montague	Present for notes 1 – 7

In attendance:		
Bridget Warr	NGA Social care Advisor	Present for notes 1 – 7
Vanessa Delgado Nunes	NGA Guideline lead	Present for notes 1 – 3
Lisa Boardman	NGA Guideline lead	Present for notes 1 – 7
Zenette Abrahams	NGA Project Manager	Present for notes 1 – 7
Jen Francis	NGA Senior systematic reviewer	Present for notes 1 – 7
Ferruccio Pelone	NGA Systematic reviewer	Present for notes 1 – 7
Nadira Sharif	NGA Systematic Reviewer	Present for notes 1 – 7
Paul Jacklin	NGA Health Economist	Present for notes 1 – 7
Madeleine Starr	Director of Business	Present for note 2

	Development and Innovation, Carers UK	
Ian Peters	Chair of Employers for Carers, Carers UK	Present for note 2

Apologies:	
Dorinda Jack	Lay member
Charlotte Argyle	GC member
Lena Walliman	GC member
Justine Karpusheff	GCM, NICE

1. Welcome and objectives for the meeting				
<p>The Chair welcomed the Committee members and attendees to the 6th guideline committee meeting on Provision of support for adult carers.</p> <p>The Chair informed the Committee that apologies had been received. These are noted above.</p> <p>The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.</p>				
Name	Job title, organisation	Declaration of interest	Type of interest	Decision taken
Phil Taverner		12/03/2018: I have recently taken up a fixed-term administrative contract at the Open University.	Indirect - nonfinancial	No action needed
Phil Taverner		Interest ceased 09/03/2017: I no longer work for Test Valley Community Services.	Indirect - nonfinancial	No action needed
<p>The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.</p> <p>The minutes of the previous meeting were confirmed.</p>				
2. Expert witness testimony for Review Question 4: What are the most effective and cost-effective interventions, tools or approaches to support adult carers to				

enter, remain in, and/or return to (i) work, (ii) education, and (iii) training?

The Chair introduced Madeleine Starr, Director of Business Development and Innovation, Carers UK and Ian Peters, Chair of Employers for Carers, Carers UK, who presented expert testimony to the Committee on: support for adult carers to enter, remain in or return to work, education and training.

The expert witnesses took questions from the group.

The Committee thanked MS and IP for their presentations and contribution to the development of the guideline.

3. Review Question 4: What are the most effective and cost-effective interventions, tools or approaches to support adult carers to enter, remain in, and/or return to (i) work, (ii) education, and (iii) training?

FP presented on the quantitative and qualitative evidence review results and took questions from the Committee.

4. Drafting recommendations for RQ4

JF presented a brief introduction to the next session, explaining how the session would work, the process for moving from evidence to recommendations, and the tasks for the Committee.

The topic group for RQ4 drafted a few recommendations ahead of the meeting. ML presented the RQ4 draft recommendations to the GC on behalf of the topic group.

The Committee split into 2 small groups. Each group was allocated evidence statements to review, and were tasked with drafting recommendations based on these evidence statements. The groups were facilitated by senior members of the Developer's team, and a member of the NGA scribed in each group, capturing the main discussion points and draft recommendations.

5. Plenary discussion of draft recommendations

The Committee returned to plenary, where the draft recommendations from each group were displayed in turn for GC discussion and agreement.

LB briefly talked through the different sections of the new Rationale and Impact template, highlighting to the GC the sections to be completed at each meeting for each review question.

The Committee were also asked for suggestions for draft research recommendations for RQ4.

6. Health Economic plan – update

PJ presented an update on the draft Health Economic plan and asked the committee a few specific questions to inform the final plan. PJ would circulate the questions to the Committee for feedback by email after the meeting.
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7. AOB & Close

A few members requested that day 2 of the July meeting (12 th July) be changed due to a clash with a national Carers Conference.

The Chair closed the meeting.

Date of next meeting: 5th June 2018

Location of next meeting: RCOG