

Date and Time: 4th September 2013 10:00 – 16:00

Minutes: Confirmed

Guideline Development Group Meeting Preterm labour and birth

Place: Royal College of Obstetricians and Gynaecologists
London

Present:

Jane Norman (JN) (Chair)	(Present for notes 1 – 11)
Judi Barratt (JB)	(Present for notes 1 – 11)
Jane Hawdon (JH)	(Present for notes 1 – 11)
Philip Owen (PO)	(Present for notes 1 – 11)
Farrah Pradhan (FP)	(Present for notes 1 – 11)
Marianne Rowntree (MR)	(Present for notes 1 – 11)
Meekai To (MT)	(Present for notes 3 – 11)
Louise Weaver-Lowe (LW-L)	(Present for notes 1 – 11)

In attendance:

NCC-WCH staff: Zosia Beckles (ZB) Liz Bickerdike (LB) Maryam Gholitabar (MG) David James (DJ) Juliet Kenny (JK) Paul Jacklin (PJ) David James (DJ) Roz Ullman (RU)		(Present for notes 1 – 11) (Present for notes 1 – 11)
NICE attendees: Palida Teelucknavan (PT) Lyn Knott (LN)		(Present for notes 1 – 3) (Present for notes 6 – 10)

Observers:

None		
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Notes

1. JN welcomed the group to the third meeting of this guideline development group (GDG). Apologies were received from Paul Eunson, Jane Plumb and Martin Ward-Platt.
2. JN asked all the GDG members and other attendees to declare any new interests that they had accrued since GDG meeting 2 and reiterate any interests declared previously that were relevant to the meeting agenda.

No new declarations of interest were received from the GDG members or the other attendees. It was agreed that no interests declared previously warranted exclusion of any GDG members from discussions of evidence or formulation of recommendations at the meeting.

3. LB presented the draft review for the question on the effectiveness of a single course of maternal corticosteroids for fetal lung maturation given at different gestations in improving preterm neonatal outcomes (the protocol, the list of excluded studies, the evidence tables, the evidence profiles, evidence summary and forest plots). The group had an opportunity discuss the results and ask questions.

4. JN led the group through the process of interpreting the evidence and drafting recommendations. Notes were made live on screen.
5. LB presented the draft review for the question on the effectiveness of repeat courses of maternal corticosteroids for fetal lung maturation in improving preterm neonatal outcomes (the protocol, the list of excluded studies, the evidence tables, the evidence profiles , evidence summary and forest plots). The group had an opportunity discuss the results and ask questions.
6. JN led the group through the process of interpreting the evidence and drafting recommendations. Notes were made live on screen.
7. LB presented the revised review for the question on the effectiveness of cervical cerclage in preventing preterm labour in women considered to be at risk of preterm labour and birth (the protocol, the list of excluded studies, the evidence tables, the evidence profiles and the evidence summary). The group had an opportunity discuss the results and ask questions.
8. JN led the group through the process of re-drafting the recommendations in light of the new evidence. Notes were made live on screen.
9. LN gave a presentation on the role of the NICE editor in guideline development. After the presentation the group were given the opportunity to ask questions.
10. JK gave an update on the changes to the timeline and revised GDG meeting schedule.
11. There was no other business. JN thanked the participants for attending and closed the meeting.

Date, time and venue of the next meeting

Thursday 24th October 2013, 10:00 – 16:00 at the Royal College of Obstetricians and Gynaecologists, London