

### 4.0.3 DOC Cmte minutes

## Dementia Guideline Committee meeting 10 – development

**Date:** 18/10/2016

**Location:** NICE offices, Manchester

**Minutes:** Final



| <b>Committee members present:</b> |                      |
|-----------------------------------|----------------------|
| Damien Longson (DL) (chair)       | Present for all      |
| John O'Brien (JO)                 | Present for all      |
| Louise Allan (LA)                 | Present for all      |
| Kevin Minier (KMin)               | Present for all      |
| Ruth O'Dea (RO)                   | Present for all      |
| Jeremy Isaacs (JI)                | Present for all      |
| Linda Clare (LC)                  | Present for all      |
| Hannah Luff (HL)                  | Present for all      |
| Tracey Wright (TW)                | Present for all      |
| Richard Clibbens (RC)             | Present for all      |
| Sandra Evans (SE)                 | Present until item 4 |
| Carol Duff (CD)                   | Present for all      |
| Chris Roberts (CR)                | Present for all      |
| Catherine Pascoe (CP)             | Present for all      |

| <b>In attendance:</b>  |                             |                      |
|------------------------|-----------------------------|----------------------|
| Sue Spiers (SS)        | ICG – Associate Director    | Present for all      |
| Vicky Gillis (VG)      | ICG – Technical Analyst     | Present for all      |
| Jamie Elvidge (JE)     | ICG – Health Economist      | Present for all      |
| Joshua Pink (JP)       | ICG – Technical Advisor     | Present for all      |
| Angela Parkin (AP)     | NICE Medicines Advisor      | Present until item 4 |
| Elizabeth Barrett (EB) | NICE Information Specialist | Present for all      |
| Daniel Davies (DD)     | ICG - Project Manager       | Present for all      |

| <b>Observers:</b>    |                                                 |
|----------------------|-------------------------------------------------|
| Katherine McAllister | Technical Analyst, Internal Clinical Guidelines |
| Jayne Roberts        | Lay member carer                                |

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| <b>Apologies:</b>            |                                        |
|------------------------------|----------------------------------------|
| Karen Harrison-Denning (KHD) | Committee member                       |
| Paul Dunnery (PD)            | Committee member                       |
| Louise Robinson (LR)         | Committee member                       |
| Sarah Partington (SP)        | Co-opted member                        |
| Joanne Brady (JB)            | Co-opted member                        |
| Kate Mitchell (KM)           | Co-opted member                        |
| Harry Allen (HA)             | ICG – Expert Advisor                   |
| Rupert Franklin (RF)         | NICE – Commissioning programme manager |
| Gabriel Rogers (GR)          | ICG – Health Economic Advisor          |
| Susan Ellerby (SE)           | ICG – Clinical Adviser                 |

#### **1. Welcome, apologies, objectives for the meeting, declaration of interests and minutes of previous meeting**

The Chair welcomed the Committee members and attendees to the tenth meeting of the dementia guideline committee.

Apologies for the meeting were received as detailed above.

The Chair outlined the proposed objectives of the meeting and asked each attendee to declare any new conflicts.

No other committee members declared any new interests.

It was agreed that all committee members were eligible to attend the committee meeting and contribute to the discussions and drafting of any recommendations.

#### **2. Discussion on pharmacological treatment for different dementia types**

JP raised a discussion on different types of dementia in preparation of the next committee meeting.

#### **3. Review Question 16: What interventions/services are most effective for supporting the wellbeing of informal carers of people living with dementia?**

JP and CP provided a summary of the Care Act 2014 to provide background to the committee.

VG recapped the review protocol and presented the evidence supporting Review Question 16 for the committee's consideration.

Following the presentation the committee discussed the evidence and drafted two recommendations.

#### **4. Review Question 15: How effective are carers' assessments in identifying the needs of**

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##### carers of people living with dementia?

VG recapped the review protocol for Review Question 15.

Following discussion, the committee drafted one recommendation.

##### 5. Any other business

JP provided an update on the topics for discussion at the next meeting.

DL advised that this would be the final committee meeting for CP. DL and the committee thanked CP for her service and assistance on the guideline. The NICE project team advised that they would be going out to advert to fill the vacant commissioner place on the committee.

**Date of next meeting:** Thursday 08 December 2016

**Location of next meeting:** NICE offices, London