

**NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE**

**Public Health Advisory Committee B – Meeting 1**

**Oral health: local authority oral health improvement strategies  
5<sup>th</sup> July 2013**

**NICE Manchester Office  
Level 1A, City Tower, Piccadilly Plaza, Manchester M1 4BT**

**Final Minutes**

<b>Attendees:</b>	<p><b><i>PHAC Members</i></b> Alan Maryon Davis (Chair), Jo Cooke, Jakki Cowley, Daniela DeAngelis, Rebecca Harris, Rachel Johns, Elizabeth Kay, Martin Landers, Mandy Murdoch, Peter Sims</p> <p><b><i>Co-optees</i></b> Steve Morris</p> <p><b><i>NICE Team</i></b> Simon Ellis (SE), Linda Sheppard (LS), Lesley Owen(LO), Patricia Mountain (PM), Clare Wohlgemuth (CW)</p> <p><b><i>Review Teams</i></b> <b>Bazian:</b> Sarah Caton, Rob Cook <b>Cardiff University School of Dentistry:</b> Ivor Chesnutt, Nigel Monaghan <b>York Health Economics Consortium:</b> Lindsay Claxton, Matthew Taylor (both pm only)</p> <p><b><i>Observers</i></b> Stephanie Birtles (NICE), Jenna Byers (NICE), Jessica Fielding (NICE) Paul Levay (NICE)</p>
<b>Apologies:</b>	<p><b><i>PHAC Members</i></b>  Sabrina Fuller, Richard Watt</p>

<b>Author</b>	PM
<b>File Ref</b>	Final minutes of PHAC B meeting 1, 5 <sup>th</sup> July 2013
<b>Version</b>	Final1 (Phac approved)
<b>Audience</b>	<b>PHAC members, NICE team, members of the public</b>

Item		Action
<p><b>1. Welcome and objectives for the meeting</b></p>	<p>The Chair, Alan Maryon Davis welcomed the members and co-optee of the Public Health Advisory Committee (PHAC B) to the first meeting on Oral Health Improvement. The observers and members of the public were also welcomed to the meeting</p> <p>The Chair introduced the members of the review teams from Bazian, Cardiff University School of Dentistry and York Health Economics Consortium.</p> <p>The Chair outlined the objectives of the meeting which included:</p> <ul style="list-style-type: none"> <li>• To understand the scope for the guidance</li> <li>• To learn about the work that NICE has commissioned to inform the development of the guidance</li> <li>• To outline the plan for future meetings</li> <li>• To provide an opportunity for PHAC members to input.</li> </ul> <p>The Chair informed the PHAC that two apologies had been received. These are noted above.</p>	
<p><b>2. Declarations of Interests</b></p>	<p>The Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record. The Chair asked everyone to verbally declare the interests they had made in writing at the time of their application to join the PHAC and also to declare any additional interests that may have arisen since then.</p> <p>The potential conflicts of interest declared were as follows:</p> <p><b>PHAC B Committee members:</b></p> <p><b>Personal pecuniary interest:</b>  <b>Alan Maryon- Davis;</b> has written articles on a range of health matters in an independent freelance capacity, occasionally on oral health matters.</p> <p><b>Personal family interest:</b>  None declared</p> <p><b>Non-personal pecuniary interest:</b>  <b>Alan Maryon Davis:</b> His academic institution, Kings College London, derives income by training dental care and oral health professionals and undertaking research into oral health; Chair of Best Beginnings, a childrens' charity that is funded to promote healthy pregnancy and children's early years, including breastfeeding and healthy nutrition; Vice-chair of the</p>	

	<p>UK Health Forum, an umbrella organisation that brings together non-governmental organisations and experts in non-communicable disease prevention (including healthy nutrition) and undertakes policy analyses and modelling under contract with government and various national agencies.</p> <p><b>Jo Cooke:</b> employed by an organisation that may apply for research and implementation funding</p> <p><b>Elizabeth Kay:</b> has undertaken commissioned research for the British Dental Association's Research Charity.</p> <p><b>Rebecca Harris:</b> employed by an organisation that may apply for research and implementation funding</p> <p><b>Personal non-pecuniary interest:</b>  <b>Elizabeth Kay:</b> has made, as Scientific Advisor to the British Dental Association, a number of public statements on oral health issues; as Dean of Peninsula has given a number of public statements on oral health and education; Paid to attend Advisory Board style meetings by Colgate-Palmolive, Johnson and Johnson, Oasis Healthcare. Payments are made to her employing university not directly to her</p> <p><b>Rebecca Harris:</b> has an honorary consultant contract with Royal Liverpool &amp; Broadgreen Hospitals Trust which may result in pay supplement in consultant excellence award</p> <p><b>Review Teams</b>  <b>Personal pecuniary interest:</b>  <b>Ivor Chesnutt:</b> holds an honorary NHS contract with Cardiff and Vale University Health Board</p> <p><b>Non personal pecuniary interest</b>  <b>Robert Cook:</b> his employer holds and has held contracts with other organisations in the healthcare industry  <b>Sarah Caton:</b> her employer holds and has held contracts with other organisations in the healthcare industry  <b>Matthew Taylor:</b> his employer receives funding from pharmaceutical and medical device manufacturers for health economics consultancy</p> <p><b>Personal non pecuniary</b>  <b>Matthew Taylor:</b> employed as a scientific adviser for NICE Scientific Advice Programme</p> <p>The Chair and Simon Ellis, Associate Director agreed that the interests declared did not prevent the attendees at committee from fully participating in the meeting.</p>	
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<p><b>3,4 Overview of the scope for the guidance</b></p>	<p>LS, lead analyst for this guidance, presented an overview of the scope for Oral health Improvement. The scope outlines what the guidance will and will not cover.</p> <p>LS also outlined the roles and responsibilities of the NICE team involved in the development and support of the implementation of this guidance. The final scope is now published and a call for evidence with stakeholders has been recently completed.</p> <ul style="list-style-type: none"> <li>• Draft Guidance consultation will be: 1st April – 25th May 2014</li> <li>• Expected publication date of Final Guidance October 2014</li> </ul> <p>The PHAC were invited to ask questions A number of issues were raised and discussed.</p>	
<p><b>5,6 Plan for evidence and future meetings</b></p>	<p>LS outlined the plan for future meetings during the development of the guidance, and what will be presented and discussed at each meeting. There was time for the PHAC to ask questions and for further discussions.</p>	
<p><b>7, 8 Review of Oral Health Needs Assessments: plan and progress to date</b></p>	<p>Professor Ivor Chestnutt from Cardiff University School of Dentistry described the remit of their work and progress to date. There was time for the PHAC to ask questions and for further discussions. The NICE team will clarify the issue of prison populations.</p>	
<p><b>9,10 Review of Effectiveness and Barriers/ Facilitators: plan and progress to date</b></p>	<p>Sarah Caton from Bazian described the remit of their work and progress to date. There was time for the PHAC to ask questions and for further discussions.</p> <p>The Chair addressed the members of the public to clarify: NICE asks that any direct quotations for external publication are limited to the final summary, which is usually provided by the Committee Chair and relevant NICE spokespeople. Members of the public may not quote Committee members directly unless NICE provides explicit approval and the Committee member has agreed to be quoted.</p>	
<p><b>11,12 Health Economic Analysis: plan and progress to date</b></p>	<p>Matthew Taylor York Health Economics Consortium (YHEC) described the remit of their work and progress to date. Their methodology will comprise a literature search for published evidence. If this proves to be insufficient, they will then undertake economic modelling. There was time for the PHAC to ask questions and for further discussions.</p>	

<p><b>13. Committee suggestions for addressing any gaps in the evidence</b></p>	<p>PHAC members were invited to identify perceived gaps and suggest ideas for addressing these, including through expert testimony. Suggestions included: health visitor organisations, Families Partnership branch, organisations that support: travellers; the elderly; learning disabilities; dental services for vulnerable groups (VASCOT); homeless charities.</p> <p>Part of the information that the committee would like to glean from the expert testimony is what element of Oral health Care is the priority for these groups individually.</p> <p><b>Action point: NICE Team to consider suggestions and invite experts to future meetings</b></p>	<p><b>NICE Team</b></p>
<p><b>14. Summary of the day and any Other Business/Next steps</b></p>	<p>The Chair summarised the items that had been discussed throughout the day.</p> <p>At the next meeting, on 19th September, NICE will be presenting the initial findings from some of the commissioned work and the committee will begin to develop recommendations and considerations.</p> <p><b>AOB:</b> PHAC members are reminded that NICE will only process expenses that <b>are submitted within 3 months of the date incurred.</b></p>	
<p><b>11. Close</b></p>	<p>The meeting closed at 4.15pm.</p>	

**DATE OF NEXT MEETING: Thursday 19th September 2013**

**VENUE FOR NEXT MEETING: Red Rooms, City Tower, Piccadilly Plaza, Manchester M1 4BT**