

Date and Time: 2nd March 2011, 10:00 – 16:30

Minutes: Confirmed

Guideline Development Group Meeting 3 Patient Experience

Place: Royal College of Anaesthetists, Churchill House, 35 Red Lion Square, London WC1R 4SG

- Present:**
- Sophie Staniszewska (GDG Chair), Senior Research Fellow, Patient Evaluation, Experiences and Involvement, RCN Research Institute, School of Health and Social Studies, University of Warwick
 - Eloise Carr, Deputy Dean Research & Enterprise, HSC, Bournemouth University
 - Jo Adams, Senior Lecturer, Professional Lead for Occupational Therapy, Faculty of Health Sciences, University of Southampton
 - Melanie Gager, Follow Up Sister, Critical Care, Royal Berkshire NHS Foundation Trust
 - Annette Gibb, Nurse Consultant in Pain Management, Royal Berkshire NHS Trust
 - Amanda Smith, Powys (teaching) Health Board, Executive Director of Therapies and Health Sciences
 - Richard Thomson, Professor of Epidemiology and Public Health, Institute of Health and Society
 - Chandi Vellodi, Consultant Physician in Acute Medicine and Medicine for the Elderly, Barnet and Chase Farm Hospitals NHS Trust
 - Miranda Dodwell, Patient member
 - Christianne Forrest, Patient member
 - Poonam Jain, Patient member
 - David Martin, Patient member
 - Tom McLoughlin-Yip, Patient member
 - Alan Nye, Principal General Practice, Associate Medical Director NHS Direct, and Director of Pennine MSK Partnership Ltd
 - Suzannah Power, Patient member
 - Joanna Ashe. Senior Information Scientist, NCGC
 - Liz Avital, Guideline Manager, NCGC
 - Ian Bullock, Chief Operating Officer , NCGC
 - Kate Lovibond, Senior Health Economist, NCGC
 - Norma O’Flynn, Clinical Director, NCGC
 - Katrina Sparrow, Senior Research Fellow, NCGC

In attendance:

NICE Staff:		
Rachel Ryle	NICE Commissioning Manager	

Observers:

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Notes

1. **Welcome, apologies for absence and declarations of interest**
The Chair, Sophie Staniszewska, welcomed the group to the third meeting of this GDG. Apologies were received from Barrie White (Neurosurgeon, Nottingham University Hospital), Taryn Krause (Senior Project Manager and Research Fellow, NCGC) and Silvia Rabar (Senior Project Manager and Research Fellow, NCGC). The Chair asked all GDG members to declare any relevant conflicts of interest. All declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline.
2. **Review of GDG 2 work**
The Chair briefed the group on the work developed at the GDG meeting 2.
3. **Continuation of discussion and drafting recommendations and quality standards**
Sophie Staniszewska chaired the GDG discussion on recommendations and quality standards, and draft recommendations were developed.
4. **Review of key clinical questions**
Sophie Staniszewska chaired the GDG discussion on the key clinical questions and draft protocols for further review were developed.
5. **Any other business and meeting close**
There was no other business to discuss. The Chair closed the meeting and thanked everybody for attending.

Date, time and venue of the next meetings: Tuesday 5th April 2011

At the Royal College of Physicians, Linacre Room, 11 St Andrews Place, London NW1 4LW