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| **#IntroToNICE - 29 October 2019****Derwent room,** NICE, 10 Spring Gardens, London SW1A 2BU - Tel: 0161 870 3020 |
| **Time** | **Topic & aims** | **Speakers**  |
| *9.30-9.45* | *Tea and coffee* |
| 9.45-9.50 | Welcome and introductions Purpose of the workshop – aims and objectives | Lizzie Thomas(NICE Senior Public Involvement Advisor) |
| 9.50-10.20 | **Exercise 1:** Quiz on what NICE is and does | Lizzie Thomas |
| 10.20-11.00 | Introduction to NICE – who we are, what we do, how we fit into the wider NHS, public health and social care sectors | Jade Fortune(NICE Implementation Facilitator) |
| 11.00-11.20 | Questions and discussion  | All |
| *11.20-11.40* | *Break* |
| 11.40-12.00 | **Exercise 2:** What guidance does NICE produce?Interactive session exploring NICE’s different types of guidance, standards and advice  | Janine Wigmore (NICE Public Involvement Adviser) |
| 12.00-12.20 | Questions and discussion  | All |
| *12.20-12.50* | *Lunch* |
| 12.50- 1.10 | **Exercise 3:** What happens when?Interactive timeline session on opportunities to input to NICE’s guidance development  | Janine Wigmore Helen Crosbie (NICE Public Involvement Advisers) |
| 1.10-1.40 | How can you get involved with, engage and help shape NICE’s work, and what support is available? | Janine Wigmore Helen Crosbie |
| 1.40-2.10 | Perspectives on engaging with NICE as a voluntary and community sector stakeholder | Representative of VCS stakeholder organisation  |
| 2.10-2.40 | Questions and discussion | All |
| *2.40-2.55* | *Break* |
| 2.55-3.15 | Putting NICE guidance into practice – our story | Representative of VCS stakeholder organisation |
| 3.15-3.25 | Questions and discussion | All |
| 3.25-3.45 | Wrap-upFinal questions & evaluation  | Lizzie ThomasAll  |
| *3.45* | *Close*  |