

# NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

## Senior Management Team

**There will be a Senior Management Team meeting 10.00am – 1.00pm on Tuesday 9 January 2018 in Thames, London and Eden, Manchester**

### AGENDA

- 1. Apologies for absence**
- 2. Freedom of Information and Publication Scheme** (Oral)  
To consider whether any of the information in the attachments are exempt from disclosure
- 3. Minutes of the last meeting** (Attached)  
To consider and approve the minutes of the meeting on 19 December 2017
- 4. Matters arising** (Oral)  
To consider any matters arising from the meeting on 19 December 2017
- 5. For consideration and approval**
  - 5.1 Social care training (Attached)  
To approve the proposals
  - 5.2 Increasing capacity within the technology appraisals programme (Attached)  
To consider the feedback from the consultation and NICE's response
  - 5.3 Management of change review (Attached)  
To approve the proposals
  - 5.4 Structured guidance authoring (Attached)  
To review the update
  - 5.5 Data Lab Management Board (Attached)  
To consider the meeting notes and actions arising
- 6. Business planning** (Oral)  
To consider any updates
- 7. Weekly staff updates** (Oral)  
To agree key messages
- 8. Any other business** (Oral)  
To consider any other business of an urgent nature