

NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

Senior Management Team

There will be a Senior Management Team meeting 10.00am – 1.00pm on Tuesday 9 January 2018 in Thames, London and Eden, Manchester

AGENDA

1. **Apologies for absence**
2. **Freedom of Information and Publication Scheme** (Oral)
To consider whether any of the information in the attachments are exempt from disclosure
3. **Minutes of the last meeting** (Attached)
To consider and approve the minutes of the meeting on 19 December 2017
4. **Matters arising** (Oral)
To consider any matters arising from the meeting on 19 December 2017
5. **For consideration and approval**
 - 5.1 Social care training (Attached)
To approve the proposals
 - 5.2 Increasing capacity within the technology appraisals programme (Attached)
To consider the feedback from the consultation and NICE's response
 - 5.3 Management of change review (Attached)
To approve the proposals
 - 5.4 Structured guidance authoring (Attached)
To review the update
 - 5.5 Data Lab Management Board (Attached)
To consider the meeting notes and actions arising
6. **Business planning** (Oral)
To consider any updates
7. **Weekly staff updates** (Oral)
To agree key messages
8. **Any other business** (Oral)
To consider any other business of an urgent nature