

NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

Senior Management Team

There will be a Senior Management Team meeting 10.00am – 1.00pm on Tuesday 13 February 2018 in Thames, London and Mersey, Manchester

AGENDA

1. **Apologies for absence**
2. **Freedom of Information and Publication Scheme** (Oral)
To consider whether any of the information in the attachments are exempt from disclosure
3. **Minutes of the last meeting** (Attached)
To consider and approve the minutes of the meeting on 6 February 2018
4. **Matters arising** (Oral)
To consider any matters arising from the meeting on 6 February 2018
5. **For consideration and approval**
 - 5.1 Science advice and research function (Attached)
To consider the proposal
 - 5.2 NHS England and NHS Improvement planning guidance for 2018/19 (Attached)
To discuss the planning guidance for the NHS
 - 5.3 Risk register (Attached)
To review the updated risks for submission to the February Board Strategy meeting
 - 5.4 Digital services Q3 update (Attached)
To receive an update
 - 5.5 External Assessment Centre retender: appointment process (Attached)
To approve the proposal
6. **Business planning** (Oral)
To consider any updates
7. **Weekly staff updates** (Oral)
To agree key messages
8. **Any other business** (Oral)
To consider any other business of an urgent nature