

NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

Senior Management Team

There will be a Senior Management Team meeting 10.00am – 1.00pm on Tuesday 13 March 2018 in Thames, London and Mersey, Manchester

AGENDA

1. **Apologies for absence**
2. **Freedom of Information and Publication Scheme** (Oral)
To consider whether any of the information in the attachments are exempt from disclosure
3. **Minutes of the last meeting** (Attached)
To consider and approve the minutes of the meeting on 6 March 2018
4. **Matters arising** (Oral)
To consider any matters arising from the meeting on 6 March 2018
5. **For consideration and approval**
 - 5.1 Outcome of the second consultation on proposals to increase capacity within the technology appraisal programme (Attached)
To approve the paper for submission to the March Board meeting
 - 5.2 Sickness absence policy (Attached)
To approve the policy
 - 5.3 Time off work policy (Attached)
To approve the policy
 - 5.4 Brexit planning (Attached)
To receive an update on the Brexit planning by MHRA & NICE
 - 5.5 Guideline committee chair appointment: Investigation and management of obstructive sleep apnoea and hypopnoea syndrome (Attached)
To approve the appointment
 - 5.6 Guideline committee chair appointment: Chronic pain (Attached)
To approve the appointment
6. **Business planning** (Oral)
To consider any updates
7. **Weekly staff updates** (Oral)
To agree key messages
8. **Any other business** (Oral)
To consider any other business of an urgent nature