

# NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

## Senior Management Team

**There will be a Senior Management Team meeting 10.00am – 1.00pm on Tuesday 13 March 2018 in Thames, London and Mersey, Manchester**

### AGENDA

- 1. Apologies for absence**
- 2. Freedom of Information and Publication Scheme** (Oral)  
To consider whether any of the information in the attachments are exempt from disclosure
- 3. Minutes of the last meeting** (Attached)  
To consider and approve the minutes of the meeting on 6 March 2018
- 4. Matters arising** (Oral)  
To consider any matters arising from the meeting on 6 March 2018
- 5. For consideration and approval**
  - 5.1 Outcome of the second consultation on proposals to increase capacity within the technology appraisal programme (Attached)  
To approve the paper for submission to the March Board meeting
  - 5.2 Sickness absence policy (Attached)  
To approve the policy
  - 5.3 Time off work policy (Attached)  
To approve the policy
  - 5.4 Brexit planning (Attached)  
To receive an update on the Brexit planning by MHRA & NICE
  - 5.5 Guideline committee chair appointment: Investigation and management of obstructive sleep apnoea and hypopnoea syndrome (Attached)  
To approve the appointment
  - 5.6 Guideline committee chair appointment: Chronic pain (Attached)  
To approve the appointment
- 6. Business planning** (Oral)  
To consider any updates
- 7. Weekly staff updates** (Oral)  
To agree key messages
- 8. Any other business** (Oral)  
To consider any other business of an urgent nature