

# NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

## Senior Management Team

There will be a Senior Management Team meeting 10.00am – 1.00pm on Tuesday 20 November 2018 in Thames, London and Eden, Manchester

### AGENDA

1. **Apologies for absence**
2. **Freedom of Information and Publication Scheme** (Oral)  
To consider whether any of the information in the attachments are exempt from disclosure
3. **Declarations of interest** (Attached)  
To note any new interests and consider any conflicts of interest specific to the meeting
4. **Minutes of the last meeting** (Attached)  
To consider and approve the minutes of the meeting on 13 November 2018
5. **Matters arising** (Oral)  
To consider any matters arising from the meeting on 13 November 2018
6. **November Public Board meeting** (Attached)  
To note the papers and arrangements
7. **For consideration and approval**
  - 7.1 Temporary contracts managers guide (Attached)  
To approve the implementation of the guide
  - 7.2 Myalgic encephalomyelitis (or encephalopathy)/chronic fatigue syndrome diagnosis and management guideline committee (Attached)  
To receive a report on the appointment of the committee
  - 7.3 Guideline committee chair appointment (Attached)  
To approve the appointment to the guideline committee on investigation and management of heart valve disease in adults
  - 7.4 Guideline committee chair appointment (Attached)  
To approve the appointment to the guideline committee on epilepsies in adults
8. **NICE Foundation** (Oral)  
To receive an update from the implementation group
9. **NICE Pathways update** (Oral)  
To receive an update
10. **Weekly staff updates** (Oral)  
To agree key messages
11. **Any other business** (Oral)  
To consider any other business of an urgent nature