**NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE**

# Senior Management Team Agenda

**There will be a Senior Management Team meeting 10.00am – 1.00pm on**

**Tuesday 21 May 2019 in Thames, London and Eden, Manchester**

**AGENDA**

1. **Apologies for absence**
2. **Freedom of Information and Publication Scheme**

To consider whether any of the information in the attachments are exempt from disclosure (Oral)

1. **Declarations of interest**

To note any new interests and consider any conflicts of interest specific to the meeting (Attached)

1. **Minutes of the last meetings**

To consider and approve the minutes of the meeting on 14 May 2019 (Attached)

1. **Matters arising**

To consider any matters arising from the meeting on 14 May 2019 (Oral)

1. **May Public Board meeting**

To note the papers and arrangements (Attached)

1. **For consideration and approval**

7.1Demonstration of Microsoft teams(Demo)

To receive a demonstration

7.2NHS Long Term Plan: opportunities for NICE(Attached)

To comment on the proposed activities

7.3Guideline committee chair appointment(Attached)

To approve the appointment to the guideline committee on asthma: diagnosis, monitoring and chronic asthma management

7.4NICE’s 20th anniversary parliamentary reception(Attached)

To note the update and approve SMT member roles

1. **EU Exit**

To receive an update (Oral)

1. **NICE Connect project**

To receive an update (Oral)

1. **Weekly staff updates**

To agree key messages (Oral)

1. **Any other business**

To consider any other business of an urgent nature (Oral)