**NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE**

Senior Management Team Agenda

**There will be a Senior Management Team meeting 10.00 – 13.00 on**

**Tuesday 17 September 2019 in Medway, London and Eden, Manchester**

**AGENDA**

**1. Apologies for absence**

**2. Freedom of Information and Publication Scheme**

To consider whether any of the information in the attachments are exempt from disclosure

(Oral)

**3. Declarations of interest**

To note any new interests and consider any conflicts of interest specific to the meeting

(Attached)

**4. Minutes of the last meetings**

To consider and approve the minutes of the meeting on 10 September 2019 (Attached)

**5. Matters arising**

To consider any matters arising from the meeting on 10 September 2019(Oral)

**6. September Public Board meeting**

To note the papers and arrangements(Attached)

**7. For consideration or approval**

7.1Contract management audit report

To review the report and agree the management response(Attached)

7.2Guideline committee chair appointment

To approve the appointment to the guideline committee on melanoma (Attached)

7.3Board dinners

To discuss the arrangements for the next meetings in light of the upcoming change in Chair

(Oral)

**8. EU Exit**

To receive an update(Oral)

**9. NICE Connect**

To receive an update(Oral)

**10. London office move**

To receive an update(Oral)

**11. Weekly staff updates**

To agree key messages (Oral)

**12. Any other business**

To consider any other business of an urgent nature (Oral)