**NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE**

# Senior Management Team Agenda

**There will be a Senior Management Team meeting 10.00am – 1.00pm on**

**Tuesday 12 November 2019 in Medway, London and Mersey, Manchester**

**AGENDA**

**1. Apologies for absence**

**2. Freedom of Information and Publication Scheme**

To consider whether any of the information in the attachments are exempt from disclosure

(Oral)

**3. Declarations of interest**

To note any new interests and consider any conflicts of interest specific to the meeting

(Attached)

**4. Minutes of the last meetings**

To consider and approve the minutes of the meeting on 5 November 2019 (Attached)

**5. Matters arising**

To consider any matters arising from the meeting on 5 November 2019 (Oral)

**6. For consideration and approval**

6.1NICE Connect video

To review and approve the video for submission to the November Board meeting (Attached)

6.2NICE guidelines programme scope and maintenance: vision and strategy

To approve the proposals for submission to the November Board meeting (Attached)

6.3New director post for Science, Evidence and Analytics

To approve the proposals (Attached)

6.4Information governance annual report

To review the report for the Audit & Risk Committee (Attached)

6.5ICT annual security report

To review the report for the Audit & Risk Committee (Attached)

6.6Digital services recruitment and retention scheme

To approve the continuation of the scheme (Attached)

**7. EU Exit**

To receive an update (Oral)

**8. NICE Connect project**

To receive an update (Oral)

**9. London office move**

To receive an update (Oral)

**10.Chair and Chief Executive appointments**

To receive an update (Oral)

**11. Weekly staff updates**

To agree key messages (Oral)

**12. Any other business**

To consider any other business of an urgent nature (Oral)