

# NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

## Senior Management Team

**There will be a Senior Management Team meeting 11.00am – 1.00pm on Tuesday 5 December 2017 in Thames, London and Mersey, Manchester**

### AGENDA

- 1. Apologies for absence**
- 2. Freedom of Information and Publication Scheme** (Oral)  
To consider whether any of the information in the attachments are exempt from disclosure
- 3. Minutes of the last meeting** (Attached)  
To consider and approve the minutes of the meeting on 28 November 2017
- 4. Matters arising** (Oral)  
To consider any matters arising from the meeting on 28 November 2017
- 5. For consideration and approval**
  - 5.1 Diabetes hackathon (Attached)  
To approve the proposal
  - 5.2 NICE Events plan overview 2018 (Attached)  
To consider the proposal
  - 5.3 Updates to speaking engagement policy (Attached)  
To approve the policy
  - 5.4 HTAi 2021 (Attached)  
To consider the proposal
  - 5.5 Mental health first aid training (Attached)  
To approve the proposal
  - 5.6 Digital Services: Recruitment and retention (Attached)  
To approve the proposal
  - 5.7 Proposed changes in Intellectual Property and Content Business Management team (Attached)  
To approve the proposal for implementation
- 6. Business planning** (Oral)  
To consider any updates
- 7. Weekly staff updates** (Oral)  
To agree key messages
- 8. Any other business** (Oral)  
To consider any other business of an urgent nature