

**NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE**

**Senior Management Team**

**There will be a Senior Management Team meeting 10.00am – 11.30am on  
Tuesday 3 October 2017 in Thames, London and Mersey, Manchester**

**AGENDA**

- 1. Apologies for absence**
- 2. Freedom of Information and Publication Scheme**  
To consider whether any of the information in the attachments are exempt from disclosure (Oral)
- 3. Minutes of the last meeting**  
To consider and approve the minutes of the meeting on 26 September 2017 (Attached)
- 4. Matters arising**  
To consider any matters arising from the meeting on 26 September 2017 (Oral)
- 5. For consideration and approval**
  - 5.1 Speaking engagement policy  
To review and approve the revised policy (Attached)
  - 5.2 Audit and Risk Committee terms of reference  
To review the proposed amendments (Attached)
  - 5.3 Board strategy away-day  
To review the agenda (Attached)
- 6. Strategy**  
To receive an update (Oral)
- 7. Weekly staff updates**  
To agree key messages (Oral)
- 8. Any other business**  
To consider any other business of an urgent nature (Oral)