

# NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

## Senior Management Team

**There will be a Senior Management Team meeting 10.00am – 1.00pm on  
Tuesday 26 September 2017 in Thames, London and Eden, Manchester**

### AGENDA

- 1. Apologies for absence**
- 2. Freedom of Information and Publication Scheme**  
To consider whether any of the information in the attachments are exempt from disclosure (Oral)
- 3. Minutes of the last meeting**  
To consider and approve the minutes of the meeting on 19 September 2017 (Attached)
- 4. Matters arising**  
To consider any matters arising from the meeting on 19 September 2017 (Oral)
- 5. Board meetings**  
To review actions from the July Public Board meeting (Attached)  
To consider the agenda for the October Board strategy away-day (Oral)
- 6. For consideration and approval**
  - 6.1 Workplace health and wellbeing strategy  
To approve the strategy and action plan (Attached)
  - 6.2 Health and Wellbeing survey questions  
To approve the survey questions (Attached)
  - 6.3 Information governance annual report  
To approve the report for submission to the October Audit and Risk Committee meeting (Attached)
  - 6.4 Introducing a Digital Services maintenance schedule  
To consider the paper (Attached)
- 7. Strategy**  
To receive an update (Oral)
- 8. Weekly staff updates**  
To agree key messages (Oral)
- 9. Any other business**  
To consider any other business of an urgent nature (Oral)