

Expert Reference Group: Healthy Start vitamins

Date: 4th February 2015

Location: NICE, 10 Spring Gardens, London SW1A 2BU

Minutes: Final

Committee members present:		
Susan Jebb (Chair)		Present for notes 1 – 9
Adrian Martineau		Present for notes 1 – 9
Alison McFadden		Present for notes 1 – 9
Colin Michie		Present for notes 1 – 9
Eleanor McGee		Present for notes 1 – 9
Gillian Swan		Present for notes 1 – 9
Helen Crawley		Present for notes 1 – 9
Judy More		Present for notes 1 – 9
Julia Fox-Rushby		Present for notes 1 – 9
Paul Jacklin		Present for notes 1 – 9

In attendance:		
Jane Huntley	Associate Director, Health and Social Care Directorate (HSCD), NICE	Present for notes 1 – 9
Karen Peploe	Analyst (technical lead), HSCD	Present for notes 1 – 9
Caroline Mulvihill	Analyst, HSCD	Present for notes 1 – 9
Adrienne Cullum	Analyst, HSCD	Present for notes 1 – 9
Alastair Fischer	Health Economist, HSCD	Present for notes 1 – 9
Matthew Taylor	Director, York Health Economics Consortium (YHEC)	Present for notes 1 – 9
Alex Filby	Research Consultant YHEC	Present for notes 1 – 9

Apologies:

Annie Anderson	Committee member
Atul Singhal	Committee member
Rupert Franklin	CPH, Project manager

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the second meeting of the Expert Reference Group on Healthy Start Vitamins. The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- Receiving and discussing the revised cost effectiveness review
- Receiving and discussing the draft economic report
- Receiving and discussing the draft report for the Chief Medical Officer, which includes the draft considerations.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was the cost effectiveness of moving Healthy Start vitamins from a targeted approach to a universal offering.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

- Alison McFadden: Personal non-financial – a paper Alison had mentioned at the last meeting was been published in the BMJ and Alison participated in an associated interview with the newspaper *Scotland on Sunday*.

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

4. Revised cost effectiveness review
<p>The Chair introduced Alex Filby from YHEC, who gave a presentation on the revised cost effectiveness review.</p> <p>The Committee then discussed the revised review and considered how the information identified may contribute to the economic model. The Chair thanked YHEC for their presentation and the revised review.</p>
5. Draft modelling report
<p>The Chair introduced Matt Taylor from YHEC, who gave a presentation on the draft modelling report.</p> <p>The Committee then discussed the modelling report. The Group raised a number of questions and discussed the points that were raised. The Chair thanked YHEC for their presentation and the draft report.</p>
6. Gaps and limitations
<p>The Chair introduced Matt Taylor and Alex Filby, who gave a presentation on gaps and limitations in the draft economic model.</p> <p>The group discussed the gaps and limitations and made suggestions for further sources of information.</p>
7. Draft special report for the Chief Medical Officer (CMO)
<p>The Chair introduced Karen Peplow, who gave a presentation on the draft special report for the CMO.</p> <p>The Committee then discussed the draft special report and made suggestions for revising the draft.</p>
8. Summary of the day and next steps
<p>The Chair summarised the items that had been discussed throughout the day.</p> <p>The Chair informed the group that the next meeting would be held by teleconference on the 13th March 2015.</p>
9. Any other business
<p>There were no additional matters arising. The Chair thanked the group for their work.</p>

ERG 3.1 – Final minutes of the previous meeting

Date of next meeting: 13th March 2015

Location of next meeting: Teleconference