ROLE DESCRIPTION – NICE SCHOLAR

The National Institute for Health and Care Excellence (NICE) is the independent organisation responsible for providing national guidance and advice on promoting high quality health, public health and social care.

The main objective of the NICE scholars programme is to support individuals to gain an understanding of NICE’s work, with specific focus on delivering a project, relevant to NICE, that improves quality of care.

# Scholars Responsibilities

## General role

* Increase own knowledge of NICE’s guidance, quality standards and related products, and NICE development processes.
* Attend relevant NICE committee meetings.
* Learn and understand about NICE, its methods of developing guidance and quality standards and implementation science.
* Support networking across scholars by leading discussion groups and utilising networking time in NICE-led activities.
* Influence own networks to raise awareness of NICE, its products and how to implement them.
* Publicise NICE, the role of scholars and act as an advocate for NICE’s work.
* Develop confidence to represent and discuss NICE working externally.

## Project

* Complete a 12-month improvement project focusing on delivering high-quality health or social care, related to NICE guidance or quality standards.
* Develop a working relationship with your NICE adviser, who provides project support and acts as a key link between each scholar and NICE.

## Other

* Agree and deliver scholarship objectives for the year.
* Attend programme workshops.
* Have respect for every individual, treating everyone with dignity, courtesy, fairness and consideration, and welcoming and accepting differences between people.
* All NICE scholars have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Scholars are required to co-operate with management to enable NICE to meet its own legal duties.
* Respect the confidentiality of all information they have access to including personal data.

# Person Specification – NICE scholar

Essential criteria (method of assessment)

## Knowledge and skills

* Effective communication and influencing skills (application form & interview).
* Able to lead change (application form & interview).
* Receptive to learning and adding to existing knowledge (application form & interview).
* Contribute own knowledge and skills to workshops and conversations for others to learn from (application form & interview)

## Experience

* Experience of working in health, public health or social care fields which may be directly or within academic institutions, arm’s length bodies or the voluntary sector (application form & interview).
* Currently working in a senior role in the health or social care sector, or a lay member on NICE committees and working or volunteering in the charitable or voluntary sector (application form & interview)

## Other

* Be resident in England, Wales, Scotland or Northern Ireland (application form).