

**NICE Local Government Public Health External Reference Group
Meeting 17**

Friday 12th September 2014

**Venue: NICE Offices, City Tower, Piccadilly Plaza, Manchester, M1 4BD
Final Minutes**

Attendees:	<p><i>LGRG Members</i> Phillip Woodward (Chair), Barry Anderson, Gary Bickerstaffe, Liz Blenkinsop, Paul Brookes, Penny Byrne, Keith Cunliffe (left 12.45pm), Isobel Duckworth, Rachel Flowers (left 11.30am) ,Teresa Heritage, John Illingworth, Narender Kaur, Ian Reekie,</p> <p><i>NICE Team</i> Hilary Chatterton (11.35-,1.05pm) Michael Mellors (10am-11.30am), Patricia Mountain, Kay Nolan, John Mclean (left 11.30am until 12.20pm) , Claire Mcleod (11.35 -1.05pm)</p>
Apologies:	<p><i>LGRG Members</i> Dave Burnham, Karen Calder, Dominic Harrison, Sharan Jones, Jim McManus, Tania Townsend, Derek Ward</p> <p><i>NICE staff</i> Mike Kelly, Catherine Swann</p>
Author	PM
File Ref	
Version	Draft 1
Audience	LGRG members, NICE team, the public (via web publication)

Item		Action
1. Welcome and introductions	<p>The Chair welcomed everyone to the seventeenth Local Government Reference Group (LGRG) meeting.</p> <p>The Chair conveyed the apologies received. These are noted above. The Chair introduced members of the NICE social care team present at this meeting.</p> <p>The Chair thanked all who attended the NICE Local Government day on 4th September and for their input into discussions on how this group may move forward and develop.</p> <p>The Chair said that he took part in a NICE feedback survey on the NICE conference 2014. Within his feedback he stressed that the local government audience needs more attention in the agenda for the NICE 2015 Conference.</p> <p>No members of the public had registered to attend this meeting.</p>	
2. Declarations of Interests	<p>The Chair asked members for any new declarations of interest.</p> <p>Rachel Flowers: personal non- pecuniary interest – caring for her father who has dementia</p> <p>Gary Bickerstaffe : personal non pecuniary interest – member of the NICE Public Health Advisory Committee that is developing the guideline on Disability, dementia and frailty in later life - mid-life approaches to prevention, which will be published in March 2014</p> <p>Michael Mellors – no interested declared John Mclean – no interests declared</p> <p>The previously declared interests, noted at earlier meetings of LGRG, are available here: http://www.nice.org.uk/Get-Involved/Meetings-in-public/Local-Government-Reference-Group</p>	
3. Introduction to NICE Social Care work programme <ul style="list-style-type: none"> • Role of the NCC for social care • Structure of social care work programme 	<p>John Mclean, programme manager within NICE social care team introduced the work of the NICE social care programme, following an update given to the Local Government Reference Group in March 2014.</p> <p>NICE has been given responsibility to develop statements of guidelines. The future work programme of the NICE social care team was outlined. NICE Collaborating Centre Social Care Institute of</p>	

	<p>Excellence which includes Social Care Institute of Excellence (SCIE) is the collaborating centre working with the social care team to develop the guidelines under contract.</p> <p>The first Social Care Guideline development Group has been begun work. NICE Quality Standards (QS) are based on published NICE guidance. The social care QS will be based on published NICE guidance with a social care element and on the social care guidelines once published. The social care Local Government Briefings are based on published NICE guidance also.</p> <p>There was time for discussion and questions.</p> <p>Action: NICE Social care team to send a link to the Social care page from the NICE website once available</p>	NICE social care
4, 5 Older people in care homes Briefing	<p>Mick Mellors introduced the first Briefing prepared by the NICE Social Care team - Older People in Care Homes. Mick explained that this Briefing is based on published NICE guidance. This Briefing will be road tested at Blackpool Council in October.</p> <p>. Action: NICE social care team to make revisions to the Briefing and bring back to the next meeting of LGRG</p>	NICE Public health team
6,7 Mid-life approaches to preventing dementia, disability and frailty	<p>Claire Mcleod and Hilary Chatterton, public health analysts at NICE introduced the first draft of Briefing on Mid-life approaches to preventing dementia, disability and frailty.</p> <p>There was time for questions and discussion, and the LGRG made recommendations for amendment. This Briefing will be road tested at Blackpool Council in October.</p> <p>Action: NICE public health team to make revisions to the Briefing & bring back to next meeting of LGRG</p>	NICE Public health team
8. Influencing decision making in local authorities	<p>John Mclean gave a short presentation on Influencing Decision Making in Local Authorities</p> <p>Social care in Local Government is a new audience for NICE. Their remit covers children's and adults' social care and are working to develop engaging different audiences .Examples were</p> <ul style="list-style-type: none"> • A film made in the north east of England using looked-after-children and young people through the children in care council. The film went through each of the statements in the 	

	<p>quality standard and then had the young people talking about their experiences in relation to that.</p> <ul style="list-style-type: none"> • For the Mental Wellbeing of Older People quality standard a round table event was held at the Royal Chelsea Hospital, and key people including providers, service users, umbrella organisations, health organisations and academics attended. • Liaison with Stockport Council who have developed a system so that the CCG and LA jointly consider all new QS's and have a joint approach to implementation • Quarterly meetings of a NICE Steering Group – subset of the Health and Wellbeing Board • Working on further shared learning <p>The LGRG were interested in knowing more about the Stockport model Action: NICE social care to forward further details to LGRG</p>	NICE social care team
9. Recommendations for future local government briefings	<p>Kay Nolan, associate director at NICE, gave an update on the suggestions from the last meeting of the LGRG. The suggestion for a Briefing on Oral health provision will be taken forward</p> <ul style="list-style-type: none"> • Oral health – will be done • Workplace health – one has been done and will be considered for update once current related NICE guidance are published <p>Suggestions for future Briefings</p> <ul style="list-style-type: none"> • Self-care <p>A topic of Self-care could be interpreted in different ways. Gary Bickerstaffe (GB), LGRG member has a work stream on this topic Action: GB to feed back to LGRG at a later meeting</p>	GB
13. LGRG next steps	<p>Kay Nolan gave the next steps for Public health Briefings</p> <p>Preventing premature mortality Briefing LGRG 14th November 2014 Guidance Executive 9th December 2014 Publication 21st January 2015</p> <p>Using evidence in practice Publication 24th September 2014</p> <p>Health visiting Briefing Publication 24th September 2014</p> <p>Midlife approaches to dementia Briefing LGRG 14th November 2014 Guidance Executive 9th December 2014 Publication 11th March 2015</p>	

	<p>(Publication of this Briefing is timed to coincide with the publication of the NICE guideline on the same topic)</p> <p>John Mclean gave the next steps for social care Older people in care homes Briefing</p> <p>Road Testing – 16th October 2014 LGRG – 14th November 2014</p>	
14. Minutes of the last meeting	The minutes of LGRG 16 were accepted as an accurate record of the meeting and were approved with one minor amendment.	
15. AOB	None	
Close	The meeting closed at 1.05 pm	

Next meeting of the Local Government External reference group: Friday 14th November 2014, 10am, NICE, Level 1a, City Tower, Piccadilly Plaza, Manchester, M1 4BD