

Developmental follow-up of preterm babies Committee meeting 10

Date: 24/11/2016 & 25/11/2016

Location: Royal College of Obstetricians and Gynaecologists, London

Minutes:

Committee members present:		
1. Gillian Baird (Chair)	Present for items 1-16	
2. Jennifer Baulcomb	Present for items 1-16	
3. Joe Fawke	Present for items 1-16	
4. Joanna Goodman	Present for items 1-16	
5. Celia Harding	Present for items 1-16	
6. Betty Hutcheon	Present for items 1-16	
7. Sarra Hoy	Present for items 1-16	
8. Sally Jarry	Present for items 1-16	
9. Samantha Johnson	Present for items 1-16	
10. Nashwa Matta	Present for items 1-16	
11. Nicola O'Connor	Present for items 1-16	
12. Tilly Pillay	Present for items 1-16	
13. Claire Rohan	Present for items 1-16	
14. Sally Jarry	Present for items 10-16	
15. Betty Hutcheon	Present for items 10-16	
NGA staff in attendance:		
16. Maija Kallioinen	Systematic reviewer	
17. Taryn Krause	NGA Guideline lead	
18. Matthew Prettyjohns	NGA Senior Health Economist	
19. Victoria Rowlands	NGA Project Manager	
NICE staff in attendance:		
20. Clifford Middleton	NICE Guideline Commissioning Manager	Present for items 10-16
21. Adam Storrow	NICE costing lead	Present for items 1-9
22. Lyn Knott	NICE Editor	Present for items 1-16
Apologies:		
Stephen Murphy	NGA Clinical Adviser	Absent for items 1-9
Tim Reeves	NGA Information Scientist	Absent for items 1-16
Sadia Janjua	NGA Systematic reviewer	Absent for items 1-16
Sally Jarry	Committee member	Absent for items 1-9
Betty Hutcheon	Committee member	Absent for items 1-9
Neil Marlow	Co-opted committee member	Absent for items 1-16
Katie Perryman Ford	NICE Commissioning Manager	Absent for items 1-16

Day 1: Thursday 24th November 2016

1. Welcome, housekeeping, introductions, apologies and minutes from last meeting

The Chair welcomed the Committee members and attendees to the meeting on Developmental follow-up of preterm babies.

The Chair introduced Taryn Krause, NGA guideline lead, who will be replacing Vanessa Nunes on the guideline.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting, barring an update to the list of apologies.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Developmental follow-up of preterm babies

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Tilly Pillay	Associate Specialist in Neonatology and Child development - Princess Royal Maternity Hospital	Awarded NIHR HS & DR grant OPTI Prem: optimising neonatal service delivery for preterm babies born between 27 and 31 weeks in England using national data, qualitative research and economic analysis. Awarded November 2016.	Non personal, financial, specific.	Declare and participate
Nashwa Matta	Associate specialist in neonatology and child development, Princess Royal Maternity Hospital	Presentation on Educational needs of children born pre term "from nursery to classroom" to primary school and nursery head teachers	Personal, non-financial, specific.	Declare and participate.
Nashwa Matta	Associate specialist in neonatology and child development,	Submitted neonatal follow-up pathway for babies born with Trisomy 21, to the west of Scotland Guideline	Personal, non-financial, non-specific.	No action taken

	Princess Royal Maternity Hospital	group.		
Nashwa Matta	Associate specialist in neonatology and child development, Princess Royal Maternity Hospital	Gave a series of talks to parents in 2 neonatal units Glasgow and PICU, Cardiology (RHC, Glasgow) regarding the competency of the newborn and how to promote your babies development	Personal, non-financial, specific.	Declare and participate
Nashwa Matta	Associate specialist in neonatology and child development, Princess Royal Maternity Hospital	Chairing a group for staff education as part of family integrated care, focus over next 6 months is on "age appropriate handling and Kangaroo care"	Personal, non-financial, non-specific.	Declare and participate
Samantha Johnson	Developmental Psychologist and Senior Research Fellow, Leicester University	Presentation given to the community paediatrics team at Leicester Partnership NHS trust entitled "Cognitive and behavioural outcomes following preterm birth" November 2016. No payment received.	Personal, Non-financial, specific.	Declare and participate
Samantha Johnson	Developmental Psychologist and Senior Research Fellow, Leicester University	Filmed by the BBC for a documentary about premature birth for an "inside out" programme. No payment received.	Personal, non-financial, specific.	Declare and participate
Samantha Johnson	Developmental Psychologist and Senior Research Fellow, Leicester University	Co-investigator on a successful EU Horizon 2020 funding proposal for a research programme entitled "Research on Children and Adults born Preterm (RECAP)" that was submitted to the call SC1-PM04-2016: Networking and optimizing the use of population and patient cohorts at EU level'. Funding awarded to institution. No funding will be received personally.	Non-personal, financial, specific.	Declare and participate

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Presentation on re run searches
The Chair introduced Maija Kallioinen, Systematic reviewer, who presented the evidence review on re run searches. .
4. NICE Editor Presentation
The Chair introduced Lyn Knott, NICE editor who gave a presentation on the Editors comments.
5. NICE costing lead presentation
The chair introduced Adam Storrow who spoke about costing implication of the guideline.
6. Presentation on Research recommendations
The Chair introduced Victoria Rowlands, Project manager, who presented information on refining research recommendations.
7. Presentation on Health Economics
The Chair introduced Matthew Prettyjohns who presented on Health economics of the guideline.
8. Review of recommendations (break out groups)
The Committee split into 3 groups to focus on reviewing individual sections of the recommendations. Lunch 13:00- 13:30
9. Feedback sessions and close
The Chair asked each of the groups for feedback from the break out groups which would be looked at collectively the following day. NO AOB was raised. The chair closed the meeting.

Day 2: 25th November 2016

10. Welcome, housekeeping, introductions, apologies and minutes from last meeting

The Chair welcomed the Committee members and attendees to the meeting on Developmental follow-up of preterm babies.

11. Declarations of interest

The chair asked the committee to declare any new declarations of interest. The Committee confirmed that there were no new declarations of interest than those listed on Day 1.

12. Final agreement with Full committee on Recommendations 1.1- 1.3

The Chair took the committee through the recommendations on Risk and developmental disorders in children born preterm, risk and prevalence of problems in children born pre term and Information and support for Parents and carers of babies born pre term and made any final amendments with the committee.

Morning break 11:10-11:25

13. Final agreement with full committee: Recommendations 1.4 & 1.5

The Chair took the committee through the recommendations on Enhanced developmental support and surveillance and Service configurations and made any final amendments with the committee.

14. Final agreement with Full committee: recommendations 1.6

The Chair took the committee through the recommendations on Neonatal Audit and made any final amendments with the committee.

15. Research Recommendations

The Chair asked the Committee for Ideas to be put forward for Research Recommendations.

16. Any other business

There were no other items of business.

The chair thanked all the committee for their contributions to the guideline.

The next and final Guideline committee meeting will be held on the 26th April 2017.