

**National Collaborating Centre for
Women's and Children's Health**

Confirmed 8th Meningitis in Children Guideline Development Group (GDG) Minutes
Wednesday 29th April 2009, at the Royal College of Obstetricians and Gynaecologists

Present:	Andrew Pollard (AP)	(Chair)
	Sheila McQueen (SM)	Hospital Children's Nurse
	Nelly Ninis (NN)	General Paediatrician
	Alistair Thomson (AT)	General Paediatrician
	Angela Cloke (AC)	Patient/Carer Representative
	Linda Glennie (LG)	Patient/Carer Representative
	Mathew Thompson (MT)	General Practitioner
	Simon Kroll (SK)	Paediatric Infectious Diseases - Children
	Martin Richardson (MR)	General Paediatrician
NCC Team:	Moira Mugglestone (MM)	Director of Guideline Development, NCC-WCH
	Paul Jacklin (PJ)	Senior Health Economist, NCC-WCH
	Roz Ullman (RU)	Senior Research Fellow, NCC-WCH
	Rupert Franklin (RF)	Project Manager, NCC-WCH
Invited:	David Turner (DT)	External Advisor - Clinical Microbiologist
	Caroline Keir (CK)	Guidelines Commissioning Manager, NICE
	Annette Mead (AM)	Senior Medical Editor, NICE
Apologies:	Paul Heath (PH)	Paediatric Infectious Diseases - Neonates
	Ian Maconochie (IM)	Paediatric Emergency Medicine
	Simon Nadel (SN)	Paediatric Intensive Care
	Caroline Haines (CH)	Hospital Children's Nurse
	Philip Monk (PM)	Public Health Medicine

1. Welcome, introductions, minutes and declarations of interest

MM and AM were introduced to the group and their roles explained. Apologies were received from those listed above. The minutes of the previous meeting had been circulated to the group but were not discussed. They will be discussed at the next GDG meeting.

There were no new interests declared by those present at the meeting. It was agreed that no interests declared at the meeting or previously warranted exclusion of any GDG members from discussions of evidence or formulation of recommendations. Declarations are kept on record at the NCC-WCH and will be published in the full guideline.

2. Health economics – polymerase chain reaction (PCR) screening model and complement deficiency screening model

The group were presented with the health economic model for complement deficiency screening. The group discussed the model, and based on its findings, agreed recommendations on complement deficiency screening.

The group were then presented with the health economic model for the use of PCR. The group discussed the model, and based on its findings agreed recommendations on PCR screening.

3. Signs and symptoms of bacterial meningitis – review of evidence

The group were presented with the review of signs and symptoms. It was noted that this is a similar review to one conducted in the guideline on feverish illness in children.

4. Signs and symptoms of bacterial meningitis – discussion and drafting of recommendations

The group discussed the evidence, highlighted areas for discussion in the interpretation of evidence section, and drafted recommendations

Break

5. Cerebrospinal fluid (CSF) parameters – review of evidence

The group were presented with the review of CSF parameters.

6. CSF parameters – discussion and drafting recommendations

The group discussed the evidence, highlighted areas for discussion in the interpretation of evidence section, and drafted recommendations.

7. Non-specific blood tests – review of evidence to date and discussion

The group were informed of the progress of the review of non-specific blood tests for bacterial meningitis. The group gave their input and highlighted key issues to be investigated in the review.

Lunch

8. Update on introductions and GDG interpretations of evidence

The group were given an update on the status of each section of the guideline. The relevant topic groups were asked to finalise those sections which were still outstanding.

9. Algorithm and finalising recommendations

AM gave a presentation about the role of the NICE editor. It was noted that there would need to be GDG volunteers to work on the different versions of the guideline.

Following the presentation, the group discussed the algorithm. The group reviewed comments that had been made prior to the meeting and noted areas where it would need to be changed

10. Stakeholder consultation and plans for June meeting

The group were reminded of the timeline for the rest of the development process. The group discussed the plan for the June meeting and it was agreed that this should remain a two-day meeting.

11. Any other Business

There was no other business. AP thanked the group for their work and closed the meeting.

Signed:..... Date:.....
Dr Moira Mugglestone, Director of Guideline Development, NCC-WCH

Signed:..... Date:.....
Dr Andrew Pollard, Meningitis in Children GDG Chair