

**National Institute for Health & Clinical Excellence****Organ Donation****Second Guideline Development Group (GDG) meeting**Monday 18<sup>th</sup> & Tuesday 19<sup>th</sup> October 2010

Level 1A, City Tower, Piccadilly Plaza, Manchester, M1 4BD

**GROUP MEMBERSHIP**

<b>In Attendance</b>	
<b>GDG Members</b>	
Gary McVeigh (GM) (Chair)	Tim Collins
Simon Bramhall	James Fraser
Lesley Lappin	Karen Morgan
Angus Vincent	Paul Murphy
Huw Twamley	Barry Williams
Jane Nix	
<b>NICE Staff</b>	
Mark Baker (MB)	Faisal Siddiqui (FS)
Beth Shaw (EJS)	Gary Shield (GS)
Prashanth Kandaswamy (PK)	Michael Heath (MH) (day 2 only)
Vicky Kelly (VK) (day 1 only)	
<b>Apologies:</b>	
Kathryn Chamberlain (KC)	Ronan O'Carroll

**MINUTES OF THE MEETING**Monday 18<sup>th</sup> October 2010**1.1 Agenda item 1: Introductions, objectives, declarations of interest, minutes of the last meeting and review of GDG 1:**

GM welcomed the group back to the second meeting of this group. GM discussed the objectives for the meeting. No additional declarations of interest were received and the minutes for the previous meeting were agreed. Apologies for were received from Kathryn Chamberlain and Ronan O'Carroll.

**1.2 Agenda item 2: Health Economics:**

PK updated the group on the health economics.

**1.3 Agenda item 3: Review of call for evidence**

EJS updated the GDG on the call for evidence and the group discussed and agreed the data specification. This will be sent to the information team at NHSBT, who have agreed to assist us in providing information.

**1.4 Agenda items 4, 5 & 6: Evidence presented/Discussion of evidence & agree evidence statements (Structures & processes for obtaining consent)**

EJS gave a presentation on structures and processes for obtaining consent and the GDG discussed all the evidence available for this question. Following this discussion the GDG agreed the evidence statements for this question.

**1.5 Agenda item 7: Draft recommendations (Structures & processes for obtaining consent)**

The group drafted recommendations relating to structures & processes for obtaining consent.

**1.6 Agenda item 8: Summary of the day**

GM closed the meeting.

Tuesday 19<sup>th</sup> October 2010

**1.7 Agenda item 1: Review of day 1**

GM gave a quick recap of the previous day. The group had discussed the evidence for 'structures and processes' and made recommendations relating to this.

**1.8 Agenda item 2: Working with other teams**

This item was deferred to the next meeting, where KC will ask for volunteers to work with other teams within NICE to help produce the support tools for the guideline.

**1.9 Agenda items 3 & 4: Evidence presented/Discussion of evidence & agree evidence statements (Optimal timing).**

EJS gave a presentation on optimal timing and the GDG discussed all the evidence available for this question. Following this discussion the GDG agreed the evidence statements for this question.

**1.10 Agenda item 5: Draft recommendations (Optimal timing).**

The group drafted recommendations relating to optimal timing.

**1.11 Agenda Item 6: Research Recommendations**

EJS gave a presentation and explained the importance of the research recommendations. The GDG then discussed some areas where research would be useful and relevant.

**1.12 Agenda Item 7: Close of the meeting**

The next meeting will be held in the NICE Manchester Office, on Monday 6<sup>th</sup> & Tuesday 7<sup>th</sup> December 2010.

GM closed the meeting.