

**National Institute for Health & Clinical Excellence****Organ Donation****Third Guideline Development Group (GDG) meeting**Monday 6<sup>th</sup> & Tuesday 7<sup>th</sup> December 2010

Level 1A, City Tower, Piccadilly Plaza, Manchester, M1 4BD

**GROUP MEMBERSHIP**

<b>In Attendance</b>	
<b>GDG Members</b>	
Gary McVeigh (GM) (Chair)	Tim Collins
Simon Bramhall	James Fraser
Angus Vincent	Karen Morgan
Huw Twamley	Paul Murphy
Jane Nix	Barry Williams
Ronan O'Carroll	
<b>NICE Staff</b>	
Mark Baker (MB)	Faisal Siddiqui (FS)
Beth Shaw (EJS) (Day 2 only)	Gary Shield (GS)
Prashanth Kandaswamy (PK)	Kathryn Chamberlain (KC)
Rachel Ryle (RR)	
<b>Apologies:</b>	
Gurch Randhawa	

**MINUTES OF THE MEETING**Monday 6<sup>th</sup> December 2010**1.1 Agenda item 1: Introductions, objectives, declarations of interest, minutes of the last meeting and review of GDG 2:**

GM welcomed the group back to the third meeting of this group. GM discussed the objectives for the meeting. No additional declarations of interest were received and the minutes for the previous meeting were agreed. Apologies for were received from Gurch Randhawa.

**1.2 Agenda item 2: Call for evidence - update:**

MB updated the GDG on the process used for the call for evidence. We had requested information on the identification of potential donors, required referral and clinical triggers. Much of the data is already published in the PDA. Representatives of the NHSBT PDA team had agreed to run the analyses which they hoped to complete in March. We would then be able to provide feedback to the GDG in the final meeting.

**1.3 Agenda items 3 & 4: Evidence presented/Discussion of evidence & agree evidence statements (Clinical Triggers & Required Referral)**

MB gave a presentation on what structures and processes including timing for referral and criteria for consideration are appropriate and effective for identifying

potential DBD and DCD donors. The GDG discussed this with specific consideration to clinical triggers and required referral. Following this discussion the GDG agreed the evidence statements for this question.

**1.4 Agenda item 5: Draft recommendations (Clinical Triggers & Required Referral)**

The group revised the recommendations on the structures and processes for identification of potential donors taking into account the evidence presented for clinical triggers and required referral.

**1.5 Agenda item 6 & 7: Evidence presented/Discussion of evidence & agree evidence statements and draft recommendations (Care Pathway)**

MB gave a presentation on how the care pathway of deceased organ donation should be coordinated to improve potential donors giving consent. The GDG discussed all the evidence available for this question. Following this discussion the GDG agreed the evidence statements for this question. The group drafted recommendations relating to the care pathway.

**1.6 Agenda item Evidence presented/Discussion of evidence & agree evidence statements (Review competencies)**

MB gave a presentation on what key skills and competencies are important for healthcare professionals to deliver the recommendations in this guideline. The GDG discussed all the evidence available for this question. Following this discussion the GDG agreed the evidence statements for this question. The group drafted recommendations skills and competencies.

**1.7 Close of meeting**

GM closed the meeting.

Tuesday 7<sup>th</sup> December 2010

**1.8 Agenda item 1: Review of day 1**

GM gave a quick recap of the previous day. The group had discussed the evidence for clinical triggers and required referral, the care pathway and review competencies and made recommendations relating to this.

**1.9 Agenda item 2: Health Economics/Costing**

PK and GD discussed the health economics and the costing tools.

**1.10 Agenda items 3: Research Recommendations.**

EJS reminded the GDG of the importance of the research recommendations. The GDG then discussed some areas where research would be useful and relevant

**1.11 Agenda item 4: Review guideline - recommendations from GDG1 & 2.**

The GDG discussed all the recommendations.

**1.12 Agenda Item 5: Review guideline – Evidence to Recommendations**

EJS showed the GDG an example of linking evidence to recommendations table. The GDG agreed the tables were to be completed for full guideline.

**1.13 Agenda Item 6: Next steps**

KC explained the next steps. Prior to stakeholder consultation, the GDG will be asked to comment on the guideline. This will be sent to them from 5<sup>th</sup> January 2011, with comments to be returned by the 12<sup>th</sup> January. Consultation will take place 16<sup>th</sup> February to 16<sup>th</sup> March.

**1.14 Agenda Item 7: Close of the meeting**

The next meeting will be held in the NICE Manchester Office, on Tuesday 29<sup>th</sup> March 2011.

GM closed the meeting.