

National Clinical Guideline Centre for Acute and Chronic Conditions



Royal College
of Physicians

NICE: The Epilepsies Guideline Guideline Development Group (GDG) Meeting Minutes

Date and Time: 12th May 2009

Place: National Institute for Health and Clinical Excellence

Present: **GDG members**
Chairman: Dr Nick Kosky

In attendance: Professor Helen Cross
Mrs Tracey Truscott
Mrs Diane Flower
Professor John Duncan
Dr Margaret Jackson
Dr Richard Appleton
Dr Greg Rogers
Mr Sean Mackey
Mr Michael Harnor
Mrs Sally Gomersall
Dr Amanda Freeman

NCC Staff:	Dr. Jennifer Hill Ms Julie Neilson Ms Vanessa Nunes Ms Katrina Sparrow Ms Laura Sawyer	
NICE	Ms Sarah Willett Mrs Barbara Meredith (am only)	
Apologies:	None	

Declarations of Interest

Amanda Freeman: member of the Epilepsy Action Professionals Advisory Panel.

Sean Mackey: Facilitated and spoke at national events around the National Patient Safety Association Rapid Response Alerts around Strong Opioids, hosted by Pharmacy Management and sponsored by Napp pharmaceuticals. Paid directly by Pharmacy Management Limited. He has also participated in an Advisory Panel around the use of Ezetimibe hosted by HGS Consultancy and sponsored by Schering Plough. He expects to be involved in consultancy work that may be indirectly/directly funded by the Pharmaceutical Industry over the next 12 months but not associated with AEDs or Epilepsy.

Richard Appleton: within the past four weeks (April 6th 2009) has had confirmation that a pharmaceutical company, Eisai, will sponsor a booklet on 'Epilepsy for siblings' that he is co-editing with a Clinical Psychologist. The sponsorship is for the publication costs of the book and he will not receive any financial 'reward' or like reward for publishing the book. There will be no royalties arising from the book which will be distributed free of charge.

No other declarations of interest from other GDG members

TIME	TOPIC
9.30	<i>Coffee available</i>
10.00	<p><i>Dr Nick Kosky, the guideline Chairman, introduced and welcomed the GDG and went through the meeting objectives:</i></p> <ul style="list-style-type: none"> • any apologies were noted • any new DOIs were noted
10.30	<p><i>Introduction presentations (morning tea)</i></p> <ul style="list-style-type: none"> • Ms Sarah Willett, Commissioning Manager from NICE delivered a presentation on how the GDG works with NICE • Mrs Barbara Meredith, Project Manager for the PPIU from NICE delivered the patient and carer involvement in the guideline process presentation • Ms Vanessa Nunes, Senior Project Manager and Research Fellow for the guideline presented an overview of guideline development • Dr Nick Kosky presented the working arrangements with GDG and the importance of declarations of interest and how these will be recorded for the purposes of the guideline development

11.30	<p><i>Health Economics process presentation</i></p> <ul style="list-style-type: none"> • Ms Laura Sawyer, guideline Health Economist delivered the presentation on health economics
12.00	<p><i>Scope of The Epilepsies guideline</i></p> <ul style="list-style-type: none"> • Professor Helen Cross, clinical advisor for the guideline delivered the presentation of the scope of The Epilepsies guideline
13.00	<p><i>Lunch (Claromentis run through at request)</i></p>
13.45	<p><i>Key clinical questions</i></p> <ul style="list-style-type: none"> • Ms Julie Neilson, Research Fellow for the guideline, gave an introduction to the process of developing evidence statements and recommendations • Ms Julie Neilson presented the draft key clinical questions for the guideline update. • The chairman led the discussion and group work to reach consensus on key clinical questions. A revised document would then be placed on Claromentis for further comment from the GDG.
16.45	<p><i>Summary of next steps, meeting dates, and any other business</i> <i>Next Meeting 14th July</i></p>
17.00	<p><i>Close</i></p>