REPORT OF DISCUSSIONS AT THE MEETING

1. Welcome and apologies
BH welcomed everyone to the 7th meeting of the neutropenic sepsis GDG. Apologies for absence were received from Janie Thomas, Mark Holland, Anne Davidson, Rachel Drew, Catherine Oakley, Rosemary Barnes, Sabine Berendse, John Graham and Angela Bennett.

2. Declarations of interest
AH declared that she published a paper on raising awareness of neutropenic sepsis risk in ambulatory patients in 2009. A minimal payment was received. This interest was categorised as personal pecuniary, specific. Action taken by chair was AH must withdraw from discussions on this topic but can be asked specific questions relating to topic I.

HC declared that she will be attending the annual conference of the Asian Ban Asbestos Network (A-BAN) which is being held on 14-15th November 2011. HC will also be attending the annual conference for the Asian Network for the Rights of Occupational and Environmental Victims (ANDROEV) on 16-18th November 2011. All expenses will be paid by IBAS (International Ban Asbestos Secretariat). This interest was categorised as non personal pecuniary, not specific. The action take is HC can participate in all discussions as this topic is not being covered in the guideline

No other interests were declared.
3. **Minutes of the last meeting held on 22nd July 2011**
   The minutes of the last GDG meeting were agreed as a true and accurate record of the meeting.

4. **Discussion**
   HJ gave a presentation on the health economic model, and the GDG agreed the changes that were needed.

   TS gave a presentation on further results from the questionnaire that was circulated to all acute trusts within England and Wales regarding the prevention, assessment and treatment of neutropenic sepsis in patients undergoing systemic cancer treatment.

   The GDG reviewed the draft recommendations and LETR paragraph for topics A & E8.

   The clinical evidence for topic E2, E4 and I was presented to the GDG together with the draft recommendations. The GDG discussed the evidence and agreed the recommendations.

   The GDG discussed the evidence and agreed the changes to the draft recommendations for topic A and E8. The GDG agreed to review topic E4 at the next meeting.

5. **Close of meeting**
   BH thanked the GDG for their input to the meeting and reminded them that the next meeting is in the Board Room, NCC-C, Cardiff on 20th & 21st October 2011.