

Schizophrenia in Children & Young People Guideline Development Group Meeting

Date and Time: Tuesday 22nd March 2011, 10.30am – 4pm

Minutes: Confirmed

Place: The Royal College of Psychiatrists
Standon House, 6th Floor
21 Mansell Street
London E1 8AA

Present: **GDG members**
Chris Hollis (CH) (Chair)
Tim Kendall (TK) (Facilitator)
Andrew Clark (AC)
Elena Gerralda (EG) [Present for notes 8-12 only]
Tony James (TJ)
Tim McDougal (TimM)
Tony Morrison (TonyM)
David Shiers (DS)
Kirsty Smedley (KS)
Darryl Thompson (DT)
David Ward (DW)

Experts

None

In attendance:
NCCMH Staff: Henna Bhatti (HB)
Melissa Chan (MC)
Nadir Cheema (NC)
Kate Satrettin (KS)
Sarah Stockton (SS)

NICE staff: Caroline Keir (CK)
Barbara Meredith (BM)

Observers: None

Notes

1. CH, the chair and TK, the facilitator of the GDG and Director of the National Collaborating Centre for Mental Health, welcomed the group and all members introduced themselves. Apologies were received from Max Birchwood and Sarah Chalmers.
2. All members declared their interests.
3. TK and CH highlighted the aims of the day, which were for the group to understand the process for producing guidelines, the importance of health economics and to advise on the clinical review questions.
4. TK gave a presentation introducing the work of the NCCMH and how it can support the development of this guideline.
5. SS, Senior Information Scientist for the NCCMH, gave a presentation regarding search terms and how evidence will be identified for this guideline.
6. MC, Systematic Reviewer for the NCCMH, gave a presentation introducing the group to systematic reviews and meta-analysis.
7. NC, Health Economist for the NCCMH, gave an overview of health economics. GDG members were encouraged to attend a NICE health economics workshop.
8. CK, Guideline Commissioning Manager for NICE, gave a presentation outlining how this guideline fits within the overall work of NICE.
9. BM, Project Manager for NICE's Patient and Public Involvement Programme, gave a presentation regarding the involvement of service user and carer representatives in guideline development. She highlighted the importance of service user and carer members of the group to develop a relevant and well rounded guideline.
10. TK gave a presentation regarding the scope.
11. MC gave an overview of the suggested clinical review questions so far. The GDG were asked to forward any marker papers to the NCCMH research team for the literature searches.
12. KS, Project Manager for the NCCMH, directed the GDG to information in the workpacks on booking travel and claiming expenses.

Date, time and venue of the next meeting

Wednesday 4th May 2011; 10.30am – 4pm at The Royal College of Psychiatrists, Standon House, 4th Floor, 21 Mansell Street, London E1 8AA