MINUTES OF THE MEETING

Monday 5th March 2012

1.1 Agenda item 1: Introductions & GDG working
GM welcomed the group back to the second meeting. GM discussed the objectives for the meeting. No additional declarations of interest were received and the minutes for the previous meeting were agreed. Apologies for were received from Fiona Loud and Nicholas Palmer (for day 2).

1.2 Agenda item 2: Writing Guideline Recommendations
SP gave a presentation on the NICE approach to writing guideline recommendations.

1.3 Agenda item 3 & 4: Review Question 1
LH presented a summary of the evidence for RQ1 on the dietary management of hyperphosphataemia for patients with CKD stages 4 & 5. The group discussed the information presented whilst noting the poor quality and applicability of the evidence, particularly with regards to children. Evidence statements were reviewed and agreed with the GDG and a number of draft recommendations were made concerning who should provide dietary assessment and advice and when this should be done.
1.4 **Agenda item 5: Review Question 3**
LH presented a summary of the evidence for RQ3 on dietary management of hyperphosphataemia in patients with CKD stage 5 on dialysis. The group discussed in the information presented, particularly with regards to compliance. Evidence statements were reviewed and agreed whilst the GDG again noted the evidence was limited and of poor quality.

1.5 **Agenda item 6: Summary of Day**
GM closed the meeting.

**Tuesday 6th March 2012**

1.6 **Agenda item 1: Review of Day 1**
GM opened the meeting with a brief summary of the previous day’s discussions, and discussed the plan for the day.

1.7 **Agenda Item 2 & 3: Review question 5**
LH presented a summary of the evidence for RQ5 on patient information and education. The GDG noted the lack of evidence available and went on to discuss the importance of providing information tailored to individuals but acknowledged it was just one factor in improving compliance and serum phosphate control. The group reviewed and agreed the evidence statements and drafted a recommendation.

1.8 **Agenda item 4: Update on HE model**
GR presented an overview of the HE model being developed and asked the group further questions to help inform the modelling. GR confirmed an update would be provided at the next GDG meeting.

1.9 **Agenda Item 5: Summary of Day**
GM closed the meeting and confirmed the next GDG meeting would be in the NICE Manchester Office, on 23rd & 24th April 2012.