Date and Time: 30th October 2012, 9:30 – 16:00

Minutes: Confirmed

Guideline Development Group Meeting 5
Place: Boardroom, NCGC, 180 Great Portland Street, London, W1W 5QZ

GDG Present: Fiona Lecky (Chair) (FL) (Present for notes 1 – 8)
Mukul Agarwal (MA) (Present for notes 1 – 8)
Kieran Hogarth (KH) (Present for notes 1 – 8)
Gaby Lomas (GL) (Present for notes 1 – 8)
Mark Lyttle (ML) (Present for notes 1 – 8)
Paul Wallman (PW) (Present for notes 1 – 8)

NCGC Present: Sarah Hodgkinson (SH) (Present for notes 1 – 8)
Sue Latchem (SL) (Present for notes 1 – 8)
Antonia Morga (AM) (Present for notes 1 – 8)
Carlos Sharpin (CS) (Present for notes 1 – 8)

In attendance:

NICE Staff: Annette Mead (AnD) (Present for notes 2)
Ben Doak (BD) (Present for notes 5 – 8)

Observers: Lilian Li (LL) (Present for notes 1 – 8)
Vicki Pollit (VP) (Present for notes 1 – 8)

Agenda item
1. Welcome introductions and apologies
   FL welcomed the group to the fifth meeting of this GDG. The GDG accepted the NICE minutes and working notes as an accurate record of the previous meeting and no changes were made.

   FL asked each member to state any changes to their declarations of interest. The GDG and NCGC technical team declared no changes.

   The GDG acknowledged apologies from Robin Clarke, Barbara Green, Peter Hutchinson, David Menon and Lisa Turan.

2. Introduction from NICE Editor
   AMe gave an introduction to the role of the NICE editor. She detailed the different versions of the guideline produced such as the full version, NICE version and pathways. She also highlighted examples of how to word recommendations including strength of recommendations and using clear, simple wording.

3. Clinical prediction rules for cervical spine imaging.
   SH presented the clinical effectiveness evidence for initial cervical spine imaging using
Agenda item

clinical prediction rules. SH noted that recommendations would not be made today as the group need to consider the remaining linked clinical questions and also the health economic model.

4. **Update on clinical prediction rules for cervical spine imaging**
AM presented an update of her work so far for the economic model of clinical prediction rules for cervical spine imaging. This included an introduction on the principles of economic evaluation in NICE clinical guidelines and how we compare alternative health care strategies. She then gave an outline of the original model for C-spine injuries, including questions covered, strategies compared, management of patients with C-spine injuries and main assumptions so far.

5. **Protocol development - qualitative reviews**
CS summarised the draft qualitative protocols and asked the group if there were additional areas for inclusion or whether they agreed with those issues raised so far. The patient representatives were asked to submit ideas by email for discussion during this session.

6. **Update and queries on pre-hospital assessment - selection of patients for transport straight to neuroscience**
GL chaired this session due to FL’s declaration of interest. ML also declared an interest as he was involved in paediatric triage tools with FL.

CS presented the review question and protocol for pre-hospital assessment and the GDG discussed the review strategy and highlighted evidence they are aware of in the public domain.

7. **Update on recommendation for selection of patients for head CT**
CS presented an update of the anticoagulant review and the response received from the Fabbri study. It was agreed that the draft recommendation in this area would be reviewed at the next meeting to enable further discussion and enough time for thorough consideration.

8. **Summary of next steps and any other business**
SH urged the GDG to use Claromentis both for reading through documents prior to attending meetings and also for checking out documents and commenting/adding introduction and LETRs.

**Date, time and venue of the next meeting**