Date and Time: 6th March 2013, 9:30 – 16:00

Minutes: Confirmed

Guideline Development Group Meeting 8
Place: Boardroom, NCGC, 180 Great Portland Street, London, W1W 5QZ

GDG Present: Fiona Lecky (Chair) (FL) (Present for notes 1 – 7)
Robin Clarke (RC) (Present for notes 1 – 6)
Kieran Hogarth (KH) (Present for notes 1 – 7)
Peter Hutchinson (PH) (Present for notes 1 – 6)
Gaby Lomas (GL) (Present for notes 1 – 7)
Mark Lyttle (ML) (Present for notes 1 – 7)
David Menon (DM) (Present for notes 1 – 7)
Lisa Turan (LT) (Present for notes 3 – 7)
Paul Wallman (PW) (Present for notes 1 – 7)

NCGC Present: Sarah Hodgkinson (SH) (Present for notes 1 – 7)
Sue Latchem (SL) (Present for notes 1 – 7)
Lilian Li (LL) (Present for notes 1 – 7)
Vicki Pollit (VP) (Present for notes 2 – 3, 5 – 7)
Carlos Sharpin (CS) (Present for notes 1 – 7)

In attendance:
NICE Staff: Ben Doak (BD) (Present for notes 3 – 7)

Observers: Rhosyn Harris (RH).................................(Present for notes 4 – 7)

Agenda item
1. Welcome introductions and apologies
   FL welcomed the group to the eighth meeting of this GDG. The GDG accepted the NICE minutes and working notes as an accurate record of the previous meeting and a minor correction to the wording was agreed.

   FL asked each member to state any changes to their declarations of interest. The GDG and NCGC technical team declared no changes.

   The GDG acknowledged apologies from Mukul Agarwal.

2. Update on health economic model: clinical prediction rules for cervical spine imaging
   LL gave a recap of the original decision model for cervical spine injury and detailed the review questions the model will cover. LL detailed the base-case model inputs.

3. Update on health economic model: clinical prediction rules for cervical spine imaging continued.
   VP presented how to deal with uncertainty in the model inputs. The GDG discussed sensitivity analyses to be prioritised

4. Patient information and discharge
Agenda item

SH gave presented the patient information and discharge review. The GDG discussed the inclusions and exclusion and issues around applicability.

5. **Reviewing patient discharge recommendations**
SH gave an introduction to the session and outlined what the groups were asked to review and comment on. SH and CS facilitated breakout discussions to review existing recommendations and suggest amendments based on the evidence review and GDG consensus. The GDG also considered health economic considerations. The groups then feedback and discussed further amendments to recommendations.

6. **Further discussion of the economic model**
LL discussed other inputs of the model including procedures and treatment costs and strategies. The GDG agreed that the data presented was realistic.

7. **Summary of next steps and any other business**
SH emphasised that the next meeting is a 2 day meeting and urged the GDG to prioritise attendance at this meeting. Those who cannot attend will be expected to comment on circulated documents prior to GDG meeting.

**Date, time and venue of the next meeting**

Wednesday and Thursday 10th and 11th April 2013, 9.30 – 16.00 Boardroom, NCGC, 180 Great Portland Street, London, W1W 5QZ.