Minutes: Confirmed

Guideline Development Group Meeting 9
Place: Boardroom, NCGC, 180 Great Portland Street, London, W1W 5QZ

Date and Time: 10th April 2013, 9:30 – 16:00

GDG Present: Fiona Lecky (Chair) (FL) (Present for notes 1 – 7)
Mukul Agarwal (MA) (Present for notes 1 – 7)
Robin Clarke (RC) (Present for notes 1 – 7)
Kieran Hogarth (KH) (Present for notes 1 – 7)
Peter Hutchinson (PH) (Present for notes 1 – 6)
Mark Lyttle (ML) (Present for notes 1 – 7)
Lisa Turan (LT) (Present for notes 4 – 7)
Paul Wallman (PW) (Present for notes 1 – 7)

NCGC Present: Sarah Hodgkinson (SH) (Present for notes 1 – 7)
Lilian Li (LL) (Present for notes 1 – 4)
Jill Parnham (JP) (Present for notes 1 – 4)
Vicki Pollit (VP) (Present for notes 1 – 7)
Carlos Sharpin (CS) (Present for notes 1 – 7)

In attendance:

NICE Staff: Ben Doak (BD) (Present for notes 1 – 6)
Annette Mead (AM) (Present for notes 2 – 7)

Observers: Lola Adedokun (LA) (Present for notes 1 – 4)
Edward Griffin (EG) (Present for notes 2 – 3)

Agenda item

1. Welcome introductions and apologies
   FL welcomed the group to the ninth meeting of this GDG. The GDG accepted the NICE minutes and working notes as an accurate record of the previous meeting.
   FL asked each member to state any changes to their declarations of interest. The GDG and NCGC technical team declared no changes.
   The GDG acknowledged apologies from Gaby Lomas, David Menon and Sue Latchem.

2. Search re-runs
   CS detailed the process for updating the searches for the evidence reviews. Search strategies were rerun in March 2013 and the number found, studies included and excluded were detailed. CS informed the group when the final top up searches will be run and that after this date no other papers will be included.

3. Final health economic model
   VP/LL presented the results of the HE model, alongside alternative means of evaluating and interpreting the findings in light of an absence of data to inform pay-offs associated
**Agenda item**

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| 4.     | **Recommendations and linking evidence to recommendations - cervical spine**  
SH gave an overview of the clinical evidence for cervical spine imaging, and facilitated making recommendations on cervical spine imaging for adults and children taking into consideration the clinical and health economic evidence. Limitations of the economic model were noted and any areas based on consensus were discussed and noted. |
| 5.     | **Reviewing recommendations and linking evidence to recommendations - patient information**  
SH summarised the aim of the session and lead the group through the recommendations made at the previous comment. These recommendations were reviewed and amended as necessary. |
| 6.     | **Research recommendations**  
CS discussed the research recommendation made during this updated and asked the GDG whether the research recommendations from the previous guideline were still relevant. The GDG discussed the priority of the recommendations and were asked to vote on these anonymously outside of the meeting. |
| 7.     | **Introduction to voting for key priorities for implementation**  
CS presented the process for voting on recommendations to be designated key priorities for implementation and detailed the criteria for these and the reasons for implementation support. The GDG were asked to vote on these anonymously outside of the meeting. |

**Date, time and venue of the next meeting**

Thursday 11th April 2013, 9.30 – 16.00 Boardroom, NCGC, 180 Great Portland Street, London, W1W 5QZ.