

Minutes: Confirmed

**Pneumonia Guideline Development
Group Meeting 11**

Date and Time: *12 November, 2013, 9.00 am to 3.00 pm*

Place: *National Clinical Guideline Centre, 5th floor 180 Great Portland Street, London, W1W 5QZ*

Present:

- Attendee 1 Mark Woodhead (Chair) (A1)
- Attendee 2 Sani Aliyu (A2)
- Attendee 3 Jeremy Brown (A3)
- Attendee 4 Sinan Eccles (A4)
- Attendee 5 Ahmed Jaafar (A5)
- Attendee 6 Wei Shen Lim (A6)
- Attendee 7 John Watkins (A7)
- Attendee 8 Steven Searle (A8)
- Attendee 9 Corrine Whittingham (A9)
- Attendee 10 Sonia Greenwood (A10)

In attendance:

NICE Staff:		
NICE attendee 1	Catharine Baden-Daintree	
NICE attendee 1	Caroline Keir	
NCGC Staff:		
NCGC attendee 1	Sara Carrillo	
NCGC attendee 2	Bernard Higgins	
NCGC attendee 3	Chris Kiff	
NCGC attendee 4	Celia Pincus	
NCGC attendee 5	Grammati Sarri	

Notes

1. A1 welcomed the group to the eleventh meeting of this GDG. Apologies were received from Michael Moore, Susie Orme, Ron Daniels and Lesley Roper. The Chair asked all GDG members to declare any relevant conflicts of interest. All declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline.
2. The minutes of the last meeting of this group were agreed as a true and accurate account of the meeting.
3. An update was then given to the GDG on progress since the last meeting.
4. The following presentations were made to the GDG:
 - 4.1 Severity assessment tools for patients with LRTI or suspected pneumonia presenting to primary care – clinical and economic evidence
 - 4.2 Severity assessment tools for patients with hospital acquired pneumonia – clinical and economic evidence.

Date, time and venue of the next meeting

5. Tuesday 10 December, 10h00 – 16h00 at National Clinical Guideline Centre, 5th floor 180 Great Portland Street, London, W1W 5QZ