Date and Time:   **26 February, 2013, 10.00 am to 4.00 pm**

**Minutes:** Confirmed

**Guideline Development Group Meeting**  Pneumonia GDG 4

**Place:**  *National Clinical Guideline Centre, 5th floor 180 Great Portland Street, London, W1W 5QZ*

**Present:**
1. Mark Woodhead (Chair)
2. Sani Aliyu
3. Jeremy Brown
4. Sinan Eccles
5. Ahmed Jaafar
6. Wei Shen Lim
7. Michael Moore
8. Lesley Ann Roper
9. Steven Searle
10. John Watkins
11. Corrine Whittingham

**In attendance:**

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<th>NICE Staff:</th>
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<th>NCGC staff:</th>
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<tr>
<td>NICE attendee 1</td>
<td>Elaine Clydesdale</td>
<td>NCGC attendee 1</td>
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<tr>
<td>NICE attendee 2</td>
<td>Sarah Catchpole</td>
<td>NCGC attendee 2</td>
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<td>NCGC staff:</td>
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<td>NCGC attendee 3</td>
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<td>NCGC attendee 1</td>
<td>Bernard Higgins</td>
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<td>NCGC attendee 2</td>
<td>Dave Wonderling</td>
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<td>NCGC attendee 3</td>
<td>Chris Kiff</td>
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<td>NCGC attendee 4</td>
<td>Lee-Yee Chong</td>
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<td>NCGC attendee 5</td>
<td>Celia Pincus</td>
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<tr>
<td>NCGC attendee 6</td>
<td>Ellie Samarasekera</td>
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Notes

1. Introduction
The Chair welcomed attendees to the pneumonia guideline development group (GDG) meeting.

4. Apologies were received from Patrick McDermott.

Declarations of interest.
Prior to the meeting, JB declared a pecuniary interest in that GSK is sponsoring £500 towards his travel to the ATS in May 2013. The chair and BH deemed this to be a reasonable expense and agreed that this should not affect participation in discussions about antibiotics other than preclusions generated by other conflicts of interest.

JB and CW were reminded that they should not contribute to any discussion pertaining to antibiotics unless specifically asked a question.

The remaining GDG members confirmed that they had no personal specific, personal non-specific, non-personal specific or non-personal non-specific interests to declare as per declarations made at appointment to the role.

2. Presentations: The following presentations were delivered to the GDG
   2.1 Low severity CAP: Antibiotics single v single – clinical and economic data
   2.2 Low severity HAP: Antibiotics single v single – clinical and economic data

Date, time and venue of the next meeting

Tuesday 16 April, 2013, National Clinical Guideline Centre, 5th floor 180 Great Portland Street, London, W1W 5QZ.