

Date and Time:	20 July 2015 10am – 5pm
Minutes:	Agreed
Standing Committee A Meeting 8	Rheumatoid Arthritis (RA) Prophylaxis against Infective Endocarditis (PIE)
Place:	Bollin, City Tower, Piccadilly Plaza, Manchester
Present:	<p>Sophie Wilne (SW) SC Vice-Chair John Cape (JC) Alun Davies (AD) – morning only Alison Eastwood (AE) Jim Gray (JG) Kath Nuttall (KN) Nick Screamon (NS) Lindsay Smith (LS) Philippa Williams (PW)</p> <p>PIE topic experts: (morning) Richard Balmer (RB) Mark Dayer (MD) non-voting expert Valentina Gallo (VG) Craig Ramsey (CR) non-voting expert Jonathan Sandoe (JS)</p> <p>RA topic- experts: (afternoon) Kate Betteridge (KB) Will Gregory (WG) Wendy Holden (WH) Donna Kennedy (DK) Sue Oliver (SO) Mark Williams (MW)</p>
Apologies:	<p>Damien Longson (DL) (committee Chair) Catherine Briggs (CB) (committee member) Sarah Fishburn (SB) (committee member) Tilly Pillay (TP) (committee member) Alison Loescher (PIE topic expert) Suzannah Power (PIE topic expert) Richard Watkin (PIE topic expert) Louise Shires (NICE)</p>
In attendance NICE Staff:	Observing:
<p>Phil Alderson (PA) Anna Brett (AB) Paul Crosland (PC) Nicole Elliott (NE) Cheryl Hookway (CH) Rebecca Parsons (RP) Nitara Prasannan (NP)</p>	<p>Jane Birch (JB) Paul Chrisp (PC) Joline Wiseman (JW)</p>

Morning notes (PIE)

1. SW welcomed everyone to the morning of the eighth meeting of the clinical guidelines updates Standing Committee. Apologies received from DL, CB, SB, SF and TP.

SW read out the code of conduct for members of public attending the meeting.

Declarations of interest were discussed and it was agreed that all interests were 'declare and participate' for PIE. Non-voting topic experts were asked to leave the meeting prior to the discussion about the recommendations.
2. CH and TT gave a recap of the evidence and a presentation on the comments received from the stakeholder consultation on PIE. The Committee discussed and agreed the responses to the stakeholder comments that required input from the Committee.
3. The Committee agreed that the LETR should be updated to reflect their discussion in relation to the stakeholder comments.
4. A discussion about the recommendations took place.

Close of PIE

Afternoon notes (RA)

5. RR presented an overview of the topic and KB gave an overview from the perspective of a lay person. The Committee was invited to ask the topic experts questions.
6. RR presented the clinical evidence. PC presented the health economics evidence.
7. The public were informed that the second part of the meeting was closed to the public due to the confidential nature of the business conducted.
8. A discussion was held about the evidence and recommendations.

Date and venue of the next meeting:

3 & 4 September 2015, City Tower, Piccadilly Plaza, Manchester