

## ***National Collaborating Centre for Women's and Children's Health***

13<sup>th</sup> Induction of Labour Guideline Development Group Meeting  
Minutes  
Thursday, 17<sup>th</sup> April 2008; 10 – 4.30pm at NICE

**Present:**

Andrew Calder (AC)	Head of Division of Reproductive and Developmental Sciences and GDG Chair
Richard Tubman (RT)	Consultant Neonatologist
Jackie Baxter (JB)	Research and Development Midwife
Peter Stewart (PS)	Consultant Obstetrician and Gynaecologist
Hassan Shehata (HS)	Consultant and Honorary Senior Lecturer in Maternal Medicine
Judith Green (JG)	Women's Representative
Stacia Smales Hill (SSH)	Women's Representative
Carolyn Markham (CMA)	Women's Representative
Mary Stewart (MS)	Team Midwife
Zarko Alfirevic (ZA)	Professor in Fetal and Maternal Medicine
Carol McCormick (CMc)	Consultant Midwife
Martin Whittle (MW)	Co-Director (Women's Health), NCC_WCH
Irene Kwan (IK)	Senior Research Fellow, NCC-WCH
Rosie Crossley (RC)	Work Programme Co-ordinator, NCC-WCH
Caroline Keir (CK)	Commissioning Manager, NICE
Korin Knight (KK)	Medical Editor, NICE

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**1. Welcome, apologies, declarations of interest**

AC welcomed everyone to the meeting.

No new declarations of interest were announced. Declarations of interest are kept on file at the NCC-WCH and will be published with the full guideline.

**2. Minutes of last meeting**

The minutes of GDG 12 were agreed as an accurate record of the meeting.

**3. Responses to Guideline Review Panel (GPR) comments**

The GDG worked through issues from the GRP's comments table and from Caroline Keir's email regarding general issues, the review of the full guideline, and the GDG's response to the stakeholders' comments, making changes to the guidance where necessary.

Then the group looked at a draft algorithm together with the NICE version tabled at the meeting. The algorithm will be modified in light of today's deliberations and circulated by KK tomorrow.

The QRG and UNG will be updated as a result of today's discussions and circulated to the GDG.

As good progress has been made at the meeting, the scheduled GDG on 1<sup>st</sup> May can be cancelled.

**12. Educational day and AOB**

AC suggested that the guideline's educational day would be organised for September or October 2008. The day would consist of about 6 presentations from healthcare professionals and lay members, as well as discussions. Dates will be circulated to the GDG for their availability.

Signed:..... Date:.....  
Martin Whittle, Clinical Co-Director (Women's Health)

Signed:..... Date:.....  
Andrew Calder, IoL GDG Leader