

*National Collaborating Centre for  
Women's and Children's Health*

**Unconfirmed NICE minutes  
6<sup>th</sup> When to Suspect Child Maltreatment Guideline Development Group  
Meeting  
Tuesday 22<sup>nd</sup> January 2008, at the RCOG**

<b>Present:</b>		
<b>GDG members</b>	Jane Appleton (JA)	Nurse
	Tricia Brennan (TB)	A&E Doctor
	Susan Dunstall (SD)	Patient/Carer representative
	Danya Glaser (DG)	GDG leader & psychiatrist
	Andrea Goddard (AG)	Hospital Paediatrician
	Kathryn Gutteridge (KG)(until second break)	Patient/Carer representative
	Christine Habgood (CH)	GP
	Chris Hobbs (CH)(for items 1-9)	Community Paediatrician
	Elizabeth Hughes (EH)	Nurse
	Anne Livesey (AL)	Community Paediatrician
	Rosemary Neary (RN)(for items 1-9)	Patient/Carer representative
	Annmarie Reeves (AR)	Social Worker
	Peter Saunders (PS)(until second break)	Patient/Carer representative
	Anubha Sinha (AS)	GP
<b>NCC-WCH Technical team</b>	Martin Dougherty	Executive Director, NCC-WCH
	Rupert Franklin (RF)	Work Programme Coordinator, NCC-WCH
	Alison Kemp (AKe)	Clinical Advisor, NCC-WCH
	Angela Kraut (AKr)	Research Assistant, NCC-WCH
	Julia Saperia (JS)	Research Fellow, NCC-WCH
<b>In attendance:</b>		
<b>NICE staff</b>	Caroline Kier (CK)	Commissioning Manager, NICE
<b>Apologies:</b>		
	Eva Gautam-Aitken (EGA)	Project Manager, NCC-WCH
	Paul Jacklin (PJ)	Senior Health Economist, NCC-WCH
	Monica Lakhanpaul (ML)	Clinical Co-director for Children's Health, NCC-WCH
	David Lucey (DL)	Psychologist
	David Vickers (DV)	Community Paediatrician
	Danielle Worster (DW)	Information Specialist, NCC-WCH

---

## **1. Welcome, introductions, apologies, minutes (Papers 1a & 1b), housekeeping, declarations of interest, appointing topic group leads**

DG welcomed the group to the meeting. MD was introduced to the group. He is the Executive Director of the NCC-WCH. Apologies were received from ML, PJ, DL, EGA, DW and DV. DG declared a new interest: she is now on the RCPCH group which is rewriting the guideline on Fabricated or Induced Illness (FII). It was agreed that this declaration did not constitute a material conflict of interest with the development of this guideline. All other GDG members declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non specific interest that constituted a material conflict of interest with the development of this guideline. Declarations are kept on record at the NCC-WCH and will be published in the full guideline.

The minutes of the last meeting were confirmed as a true and accurate account pending amendments to be made following the meeting.

It was agreed to appoint topic group leads during the break

## **2. Bruises (Paper 2)**

AKr presented the evidence on bruises. DG thanked AKr for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation

**Break** (At this juncture, the group confirmed the topic group leads)

## **3. Burns and scalds (Paper 3)**

AKr presented the evidence on burns and scalds. DG thanked AKr for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation.

## **4. Cold injuries (Paper 4a)**

JS presented to the group and explained that there had not been any suitable evidence found on the topic. The group discussed the topic and agreed a recommendation based on GDG consensus.

## **Lunch**

## **5. Cuts and abrasions (Paper 4b)**

JS presented to the group and explained that there had not been any suitable evidence found on the topic. The group discussed the topic and agreed a recommendation based on GDG consensus.

## **6. Bites (Paper 4c)**

JS presented to the group and explained that there had not been any suitable evidence found on the topic. The group discussed the topic and agreed a recommendation based on GDG consensus.

**Break** (PS and KG left at this juncture)

**7. Near-drowning (Paper 5)**

AKr presented the evidence on near drowning. DG thanked AKr for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation.

**8. Dehydration (Paper 4d)**

JS presented to the group and explained that there had not been any suitable evidence found on the topic. The group discussed the topic and agreed that it should not be included as a clinical feature in its own right. Instead it will be subsumed into another clinical feature. The group did not draft a recommendation for this feature.

**9. Oral injuries and oral hygiene (Paper 6)**

JS presented the evidence on oral injuries and oral hygiene. DG thanked JS for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation.

**10. Visceral injuries (Paper 7 – tabled) (CH left at this juncture)**

JS presented the evidence on visceral injuries. DG thanked JS for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation.

**11. Any other business**

CK gave her apologies for the next meeting.

DG thanked the group for their work and closed the meeting

**Close**

**The next meeting will be held on Tuesday 26<sup>th</sup> February at the RCOG**

Signed:..... Date:.....  
**Danya Glaser, GDG chair**