

Date and Time: 24 February 2015 10:00 – 16:30

Minutes: DRAFT

Care of the dying adult: Clinical care of the dying adult in the last days of life

Guideline Development Group Meeting 6

Place: Royal institute of British Architects, The Council Chamber,
66 Portland Place, London, W1B 1AD

Present:

Sam Ahmedzai	Chair (SA)
Susan Latchem	Guideline lead/Operations Director (SL)
Katharina Dworzynski	Senior Research Fellow (KD)
Sarah Hodgkinson	Senior Research Fellow (SH)
Eleanor Samarasekera	Senior Research Fellow (ES)
Josh Ruegger	Research Fellow (JRu)
Ella Barber	Research Fellow (EB)
Tamara Diaz	Project Manager (TD)
Lindsay Dytham	Document Editor/Process Assistant (LD)
Elisabetta Fenu	Health Economist Lead (EF)
Adam Firth	General practitioner (AF)
Adrian Blundell	Geriatrician (AB)
Antonia Field Smith	Clinical Trainee (AFS)
Annette Furley	Lay member (AnF)
Cheryl Young	Care home representative (CY)
David Edwards	Palliative care nurse (DE)
Diana Robinson	Lay member (DR)
Gwen Klepping	Specialist palliative care pharmacist (GK)
Joy Ross	Palliative care physician (JR)
Susan Dewar	District community nurse (SD)
Maureen Carruthers	Community matron/Advanced nurse (MC)

NICE Staff: Caroline Keir Guidelines Commissioning Manager (CK)

Apologies: Mike Grocott Intensive care physician (MG)

Observers: Ella Jackson Royal College of Physicians, Future Hospitals, Project Manager

Notes

1. Introductions and apologies. SA welcomed the group to the 6th meeting of this GDG. Apologies were received for MG.

2. **Declarations of Interests (DOIs)**

The Chair asked all GDG members to declare any relevant conflicts of interest.

SA attended a meeting on 23rd February 2015 with representatives from a pharmaceutical company (Chugai Pharma Ltd). In his role as chair of the Supportive & Palliative Care clinical studies group of the NCRI, part of his responsibility is keeping industry in touch with researchers within the NCRI. In this case, he was directing the representatives to researchers for two drugs; early stage cancer prevention of cancer cachexia (weight loss) and a second-line drug for multiple myeloma. DR declared her appointment to the position of lay member on the low back pain GDG.

All other members declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline.

3. The minutes of the last meeting of this group were agreed as a true and accurate account of the meeting.

4. **Review question: Communication**

JRu presented the Communication review. The GDG drafted recommendations and discussed the rationale for making these recommendations.

5. **Review question: Shared Decision Making**

KD presented the Shared Decision Making review. The GDG drafted recommendations and discussed the rationale for making these recommendations.

Date, time and venue of the next meeting

GDG 7: 26 March 2015, 10:00 – 16:00: Council Chamber, RCP

GDG 8: 27 March 2015, 10:00 – 16:00: Sterling Room, RIBA