

4.0.03 DOC Cmte minutes

Diagnostic Services Guideline Committee meeting

Date: 10/03/2016

Location: Stirling Room, Royal Institute of British Architects, 66 Portland Place, London, W1B 1AD

Minutes: Final

Committee members present:	
Peter Barry (Chair)	(Present for notes 1 – 5)
Shelley Rahman Haley (Vice Chair)	(Present for notes 1 – 5)
Julia Cons (JC)	(Present for notes 1 – 5)
Martin Dadswell (MD)	(Present for notes 1 – 5)
Julie Hepburn (JH)	(Present for notes 1 – 5)
Karl Johnson (KJ)	(Present for notes 1 – 5)
Nicola Kennedy (NK)	(Present for notes 1 – 5)
Frank Miskelly (FM)	(Present for notes 1 – 5)
Kerry Tinkler (KT)	(Present for notes 1 – 5)
Ian Watson (IW)	(Present for notes 1 – 5)
Jacque Westwood (JW)	(Present for notes 1 – 5)

Topic-specific experts :		
Jane Allen (JA)	Head of cardio-respiratory department, York NHS Teaching Hospitals Foundation Trust	(Present for notes 1 – 5)
Julie Cox (JCo)	Consultant Radiologist (Nuclear Medicine and Breast Radiology), City Hospitals Sunderland	(Present for notes 1 – 5)
Adrian Fowle (AF)	Consultant Clinical Neurophysiologist, Ashford and St Peter's Hospitals NHS FT	(Present for notes 1 – 5)
Mike Hallworth (MH)	Consultant Clinical Scientist (retired)	(Present for notes 1 – 5)
Laszlo Igali (LI)	Consultant	(Present for notes 1 – 5)

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	Histopathologist, Norfolk and Norwich University Hospital NHS Trust	
Gail Norbury (GN)	Commissioning & Governance Director for Genetics Laboratories, Guy's & St Thomas' NHS Foundation Trust	(Present for notes 1 – 5)

In attendance:

Caroline Keir (CK)	Guidelines Commissioning Manager	(Present for notes 1 – 3)
Toni Tan (TT)	Senior Technical Advisor	(Present for notes 1 – 3)
Kate Ashmore (KA)	Documents Editor/Process Assistant	(Present for notes 1 – 5)
Toluwa Akindele-Ajani (TA)	Research Fellow	(Present for notes 1 – 5)
Serena Carville (SC)	Associate Director/Guideline Lead	(Present for notes 1 – 5)
Margaret Constanti (MC)	Senior Health Economist	(Present for notes 1 – 5)
Jessica Glen (JG)	Senior Research Fellow	(Present for notes 1 – 5)
Natalie Pink (NP)	Project Manager	(Present for notes 1 – 5)
Emma Pottinger (EP)	Research Fellow	(Present for notes 1 – 5)
Carlos Sharpin (CS)	Joint Head of Information Science/Associate Director	(Present for notes 1 – 5)
Ruth Wong (RW)	Information Scientist, NCGC	(Present for notes 1 – 5)

Apologies:

Paul Collins	Consultant Gastroenterologist, Royal Liverpool University Hospital
Rachael Follows	Nurse Endoscopist
Emma Das-Gupta	Consultant Haematologist, Nottingham University NHS Trust
Imran Jawaid	General Practitioner

1. Welcome and objectives for the meeting

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The Chair welcomed the Committee members and attendees to the second meeting of the Diagnostic Services Guideline Committee. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting.

Introductions

2. Confirmation of matter under discussion, and declarations of interest

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Ian Watson	Clinical Director of Laboratory Medicine (retired)	In addition to previously declared COI, I have been invited to speak at the 4 th UEMS-EFLM Congress 'Laboratory Medicine at the Clinical Interface' in Warsaw on 21 st September 2016 on the topic 'Putting Patient Focused Laboratory Medicine into Practise'. This is based on surveys of European patients and professional conducted by the previously notified EFLM Working Group.		Declare and participate

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

- 1) The Chair introduced Margaret Constanti, Senior Health Economist (NCGC), who gave a presentation on the NICE Resource Impact Policy. The Committee then discussed the issues presented in relation to this guideline.
- 2) The Chair introduced Toluwa Akindele-Ajani, Research Fellow (NCGC), who presented a summary of the survey results. The Committee then discussed the issues presented in relation to this guideline.
- 3) Margaret Constanti then gave a presentation on conceptual modelling; presenting pathway diagrams and prioritisation of areas. The Committee then

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discussed the issues presented in relation to this guideline.

- 4) The Committee discussed the issues surrounding genetics in relation to this guideline.
- 5) The Chair introduced Jessica Glen, Senior Research Fellow (NCGC), who gave a presentation on the suggested key areas to be included in the guideline. The Committee then discussed the issues presented in relation to this guideline.

Any other business

The Committee was informed about administrative matters relating to guideline development.

Date of next meeting: 05/05/2016

Location of next meeting: National Guideline Centre, Boardroom, 180 Great Portland Street, London, W1W 5QZ.