

**Thyroid Disease Committee meeting 10**

**Date:** 13 December 2018

**Location:** NGC Boardroom, Royal College of Physicians

**Minutes:** Draft

<b>Committee members present:</b>		
Sarah Fishburn (SF) (Chair)		(Present for notes 1 – 7)
Anh Tran (AT)		(Present for notes 1 – 7)
Bijay Vaidya (BV)		(Present for notes 1 – 7)
Jean Munday (JM)		(Present for notes 1 – 7)
Karina Russell		(Present for notes 1 – 7)
Kristien Boelaert (KrB)		(Present for notes 1 – 7)
Mary Newton (MN)		(Present for notes 1 – 7)
Renee Hoenderkamp (RH)		(Present for notes 1 – 7)
Renuka Dias (RD)		(Present for notes 1 – 7)
Simon Pearce (SP)		(Present for notes 1 – 7)
Philip Newland-Jones (PNJ)		(Present for notes 1 – 7)
<b>Cooptees present:</b>		
Rowena Jones (RJ)		(Present for notes 1 – 7)
David Haslall (DH)		(Present for notes 1 – 7)
Mark Ballard (MB)		(Present for notes 1 – 7)
Glenn Flux (GF)		(Present for notes 1 – 7)
Huw Griffiths (HG)		(Present for notes 1 – 7)
<b>In attendance:</b>		
Anne Louise Clayton (ALC)	NICE Guidelines Editor	(Present for notes 1 – 7)
Ian Mathers (IM)	NICE Resource Impact Team	(Present for notes 1 – 7)
Catherine McEvoy (CM)	Guideline Commissioning Manager	(Present for notes 1 – 7)
Carlos Sharpin (CS)	Associate Director/Guideline Lead	(Present for notes 1 – 7)
David Wonderling (DW)	Health Economist Lead	(Present for notes 1 – 7)
James Gilbert (JG)	Senior Research Fellow	(Present for notes 1 – 7)
Melina Vasileiou (MV)	Research Fellow	(Present for notes 1 – 7)
Shama Mahammed (SM)	Health Economist	(Present for notes 1 – 7)
Tamara Diaz (TD)	Project Manager	(Present for notes 1 – 7)
<b>Apologies: None</b>		
Annette Furley (AF)		
Tim Cheetham (TC)		
Judith Mc Bride (JB) (NICE Editor)		

### 1. Welcome, apologies and objectives of the meeting

The Chair welcomed the Committee members and attendees to the tenth meeting of the Thyroid Disease Guideline Committee. The Chair informed the Committee the apologies received. These are listed above. The Chair outlined the objectives of the meeting.

### 2. Chapter Introductions:

One of the next steps leading up to the end of development involves drafting the chapter introductions for each review. The committee volunteers agreed to support this work, please see the attached list on appendix A. The technical team will contact committee members with guides on drafting introductions for each chapter and provide examples from previously published guidelines. The deadline for submitting draft introductions was agreed to be 21 01 2019.

### 3. Declarations of interest

<b>Committee Declarations of Interest</b>			
<b>Insert initials</b>	<b>Declaration</b>	<b>Classification (as per the NICE DOI policy wording*)</b>	<b>Chair's action</b>
SP	Quoted in a daily mail article about symptoms of Hashimoto's thyroiditis <a href="https://www.dailymail.co.uk/health/article-6431151/It-wasnt-menopause-years-Sue-Perkins-partner-Anna-battled-problem-thyroid.html">https://www.dailymail.co.uk/health/article-6431151/It-wasnt-menopause-years-Sue-Perkins-partner-Anna-battled-problem-thyroid.html</a>	Non-financial	Non-specific. Declare and participate
	Quoted in daily mail article about vitamin D <a href="https://www.dailymail.co.uk/health/article-6407809/Vitamin-D-discharged-hospital-sooner.html">https://www.dailymail.co.uk/health/article-6407809/Vitamin-D-discharged-hospital-sooner.html</a>	Non-financial	Non-specific. Declare and participate
	Ad hoc report as clinical expert for Parliamentary Health service ombudsman. An unresolved NHS complaint about a possible mistaken diagnosis and treatment of a thyroid disease.	Financial	Non-specific. Declare and participate
SF	Published an article about Pelvic Girdle Pain in the British Journal of Midwifery	Non-financial	Non-specific. Declare and participate
MB	Paper published on comparing combat trauma care systems.	Non-financial	Non-specific. Declare and participate.
PNJ	Diabetes endocrine: Author of NCEPOD report on endocrine.	Non-financial	Non-specific. Declare and participate.
KB	Elected to council for society of endocrinology.	Non-financial	Non-specific. Declare and participate.

	Asked to present NICE guidelines at BTA meeting in May.	Non-financial	Non-specific. Declare and participate.
	Published a paper on the management of thyroid disease in fertility.	Non-financial	Non-specific. Declare and participate.
	Asked to write book chapter in textbook about the thyroid.	Non-financial	Non-specific. Declare and participate.

The DOI register was made available to the Committee. The chair reviewed the DOI register and deemed that none of the original DOIs was in conflict with the agenda topics and clinical questions under discussion at the meeting.

NICE DOI policy classifications are:

- Direct financial specific
- Direct financial non-specific
- Direct non-financial specific
- Direct non-financial non-specific
- Non-direct financial specific
- Non-direct financial non-specific

#### **4. Minutes of GC 9:**

The minutes of Committee Meetings 9 were agreed by the committee pending minor edits.

#### **5. Presentations and discussion:**

The results of the health economic model were presented for the committee's discussion. This model related to the following review question: Should Fine needle Aspiration Therapy be under ultrasound guidance.

The evidence review on 'Information provision' was presented to the committee by MV. The group discussed the clinical and economic evidence and drafted recommendations for this area.

Treatment and monitoring of thyrotoxicosis in adults: The draft algorithm for the treatment and monitoring of thyrotoxicosis was circulated for the group's input

Reruns results: JG presented the results of the rerun searches for the thyroid enlargement review.

#### **6. Next steps and key dates**

The committee was advised of next key dates leading up to the end of development and submission of the guideline for consultation.

#### **7. Any other business**

There being no further business the meeting ended at 1600.

<b>Date of next meeting:</b>	22 January 2019
------------------------------	-----------------

<b>Location of next meeting:</b>	Boardroom, Royal College of Physicians
----------------------------------	--