

Thyroid Disease Committee meeting 8

Date: 21 September 2018

Location: NGC Boardroom, Royal College of Physicians

Minutes: Final

Committee members present:		
Sarah Fishburn (SF) (Chair)		(Present for notes 1 – 7)
Anh Tran (AT)		(Present for notes 1 – 7)
Bijay Vaidya (BV)		(Present for notes 1 – 7)
Jean Munday (JM)		(Present for notes 1 – 7)
Kristien Boelaert (Krb)		(Present for notes 1 – 7)
Mary Newton (MN)		(Present for notes 1 – 7)
Philip Newland Jones (PNJ)		(Present for notes 1 – 7)
Renee Hoenderkamp (RH)		(Present for notes 1 – 7)
Renuka Dias (RD)		(Present for notes 1 – 7)
Simon Pearce (SP)		(Present for notes 1 – 7)
Timothy Cheetham (TC)		(Present for notes 1 – 7)
Cooptees present:		
Mark Ballard (MB)		(Present for notes 1 – 7)
Rowena Jones (RJ)		(Present for notes 1 – 7)
Adrian Warfield (AW) Joined by teleconference.		(Present for notes 1 – 4.1)
In attendance:		
Catherine McEvoy (CM)	Guideline Commissioning Manager	(Present for notes 1 – 7)
Rupert Franklin (RF)	Guideline Commissioning Manager	(Present for notes 1 – 7)
Carlos Sharpin (CS)	Associate Director/Guideline Lead	(Present for notes 1 – 7)
James Gilbert (JG)	Senior Research Fellow	(Present for notes 1 – 7)
Melina Vasileiou (MV)	Research Fellow	(Present for notes 1 – 7)
Shama Mahammed (SM)	Health Economist	(Present for notes 1 – 7)
Tamara Diaz (TD)	Project Manager	(Present for notes 1 – 7)
Apologies: None		
Annette Furley (AF)		

1. Welcome, apologies and objectives of the meeting

The Chair welcomed the Committee members and attendees to the eighth meeting of the Thyroid Disease Guideline Committee.

The Chair informed the Committee that apologies had been received. These are noted above.

One participant joined by phone and was dialled in at the beginning of the meeting (Cooptee Pathologist Adrian Warfield).

The Chair outlined the objectives of the meeting.

2. Declarations of interest

There were no additional DOIs from the committee for this meeting.

Committee Declarations of Interest

Insert initials	Declaration	Classification (as per the NICE DOI policy wording*)	Chair's action
TC	Newborn Screening for Primary Congenital Hypothyroidism: Estimating Test Performance at Different TSH Thresholds. Knowles RL, Oerton J, Cheetham T, Butler G, Cavanagh C, Tetlow L, Dezateux C. J Clin Endocrinol Metab. 2018 Oct 1;103(10):3720-3728	Direct Non-specific Non-financial	Declare and participate.

The DOI register was made available to the Committee. The chair reviewed the DOI register and deemed that none of the original DOIs was in conflict with the agenda topics and clinical questions under discussion at the meeting.

NICE DOI policy classifications are:

- Direct financial specific
- Direct financial non-specific
- Direct non-financial specific
- Direct non-financial non-specific
- Non-direct financial specific
- Non-direct financial non-specific

4. Presentations and discussion:

4.1 The evidence review on 'Which imaging tests' was presented to the committee by JG and SM. The group discussed the clinical and economic evidence and drafted recommendations for this area.

4.2 Health Economics: A presentation was delivered on the health economics related to Fine-Needle Aspiration Biopsy. The committee's input was sought on current practice and resource use in the NHS related to this item.

4.3 The evidence review on 'Nodule Monitoring' was presented to the committee by JG and SM. The group discussed the clinical and economic evidence and drafted recommendations for this area.

5. Next Steps and key dates:

5.1 The Committee was offered an overview of the project dates related to the end of development of the guideline.

6. Guideline Administration:

6.1 The group was asked to volunteer to support the technical team's work on the draft Chapters of the guideline. The committee agreed on submission dates for all related edits.

7. Any other business

There being no further business, the meeting ended at 1600.

Date of next meeting: 30 October 2018

Location of next meeting: Boardroom, Royal College of Physicians